



CITY OF HUMBOLDT

OFFICE OF CITY ADMINISTRATION

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AGENDA

REGULAR CITY COUNCIL MEETING

Monday, February 10, 2025 – 6:00 P.M.

1. Reciting of Pledge of Allegiance
2. Invocation by Otis Crawford
3. Public comments on non-agenda items--not to exceed fifteen (15) minutes and three minutes per person and/or topic.
4. **CONSENT AGENDA:** All items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen, so requests, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
 - a. Approval of Minutes of Regular Council Meeting, December 9, 2024 and January 13, 2025.
 - b. Warrant Ordinance (expenditures)
 - c. Approval of Resolution 02-10-2025 to waive Generally Accepted Accounting Procedures (GAAP) for the year 2024.
5. Consider appointment to fill council vacancy of Ward 2 Position 2 – Mayor Davis
6. Swear in new Council Member for Ward 2 Position 2 – Staci Johnson, City Clerk
7. Consider request to expand Middle of Everywhere Festival – Damaris Kunkler
8. Consider Resolution 02-10-2025A, Authorizing Water System Improvements – Cole
9. Consider donation of water system improvement easements for Humboldt Housing at 606 S. 12th and 900 New York – Cole
10. Consider Resolution 01-13-2025B, Neighborhood Revitalization Program and Interlocal Agreement – Cole
11. Consider Solid Waste rate increase – Cole
12. Appoint Delegate and Alternate Delegate for KRWA Annual Meeting. – Cole
13. Executive Session for non-elected personnel, requested by City Administrator.
14. City Administrator's Report – Cole
15. Adjourn

**REGULAR CITY COUNCIL
MEETING MINUTES
Monday, February 10, 2025 – 6:00 P.M.**

The Council met in regular session on Monday, February 10, 2025, in the Community Room at City Hall. Mayor Davis called the meeting to order at 6:00 p.m. with the following Councilmembers present: Crawford, McDaniel, Holinsworth, Hart, Marquez, and Cloutier. Councilmember Goodner was absent. Also present: City Administrator Cole Herder, City Clerk Staci Johnson, Pastor Jerry Neeley, Tim Stauffer – Iola Register, Chief Shannon Moore, Nick Reynolds – The Humboldt Union, Damaris Kunkler and Eric Williams – A Bolder Humboldt, Bob Johnson, Eddie Harner, Pastor Cameron Carter, and Barret Germundson. City Attorney Fred Works was absent.

The meeting was opened with the Pledge of Allegiance and Councilmember Crawford gave the invocation.

Public Comments: No Public Comments.

Consent Agenda:

- a. Approval of Minutes of Regular Council Meeting, December 9, 2024, and January 13, 2025.
- b. Warrant Ordinance No. 339 dated December 9, 2024, in the amount of \$90,231.59
- c. Warrant Ordinance No. 340 dated December 26, 2024, in the amount of \$94,806.58
- d. Warrant Ordinance No. 341 dated January 13, 2025, in the amount of \$182,186.71
- e. Warrant Ordinance No. 342 dated January 29, 2025, in the amount of \$106,748.69

Motion by Cloutier, second by McDaniel to approve the Consent Agenda. Motion carried unanimously.

Ward 2, Position 2, position on the Council was left vacant by outgoing Councilmember Shreeve. Motion by Cloutier, second by Crawford to approve Bob Johnson for this position. Motion Carried unanimously.

City Clerk Staci Johnson gave the Oath of Office to Councilmember Bob Johnson.

Damaris Kunkler with A Bolder Humboldt hosts the Middle of Everywhere Festival would like to expand her event adding Cornhole in the Town Square and is requesting to have BYOB. The event would run from 9:00 am to 3:00 pm on Saturday August 30, 2025, with Cornhole being from 10:00 am to 2:00 pm and music in the square from 11:00 am to 1:00 pm. After discussion, Motion was made by Cloutier, second by McDaniel to have City Attorney Fred Works create a New Policy for renting part of the Town Square to allow BYOB alcohol for an event that has insurance and Council approval. Motion carried unanimously.

Motion by Cloutier, second by Hart to allow the Middle of Everywhere Festival to rent the Town Square for the event on August 30, 2025, from 9:00 am to 3:00 pm pending a New Contract City Attorney Fred Works will draw up. Motion carried unanimously.

City Administrator Herder would like the Council to consider Resolution 02-10-2025A authorizing the financing of certain improvements to the water system. The Water System Improvements are authorized under the Act and the City is authorized to issue its general obligation bonds in an amount not to exceed \$9,494,000.00. Motion by Holinsworth, second by Crawford to adopt Resolution 02-10-2025 and to authorize Mayor Davis and City Clerk Staci Johnson to sign resolution. Motion carried unanimously.

City Administrator Herder would like the Council to consider donating easements to the City for the Water System Improvements at these locations 606 S. 12th, 900 New York and 1106 S. 9th. Motion by Cloutier, second by Hart to donate easements to the City. Motion carried unanimously.

City Administrator Herder would like the Council to consider adopting Resolution 02-10-2025B a resolution adopting a neighborhood revitalization plan and designating a neighborhood revitalization area. The Interlocal Agreement has already been approved and signed by Allen County, USD #258 and Allen Community College just needs the City of Humboldt's approval. Motion by Holinsworth, second by Cloutier to approve Resolution 02-10-2025B. Motion carried unanimously.

City Administrator Herder would like the Council to consider Ordinance No. 1556 requesting a rate increase for Solid Waste. Kenny Schettler owner of JKS Sanitation is asking for a 3% increase. Trash pickup for Residential is \$10.75 a month and Commercial is \$15.25. After discussion, Motion by Holinsworth, second by Crawford to raise rates to 7%. with increases beginning with the March 2025, billing. Motion carried unanimously.

Kansas Rural Water Association 56th Annual meeting will be on March 25th, 26th, and 27th, 2025. Annual meeting of the membership of the Kansas Rural Water Association will be held on Thursday, March 27th, 2025. KRWA is requesting a delegate and alternate to attend the meeting. Motion by Hart, second by Cloutier to nominate Chaz Sanchez to be the Delegate and Chris Dean as alternate. Motion carried unanimously.

Motion by Holinsworth, second by Johnson that the Governing Body recess to executive session as authorized by the Open Meetings Law for discussion of Non-Elected Personnel. Meeting will be recessed for six minutes at 7:02 p.m. and will resume regular session at 7:08 p.m. in the Community Room at City Hall. Mayor Davis, City Administrator Herder, and Councilmembers, were requested to be present in executive session. Motion carried unanimously.

Meeting resumed regular session at 7:08 p.m. No action was taken.

City Administrator's Report:

Whitetails and Wildlife Museum: The museum is now open Fridays 1-5pm, Saturdays 10am to 5pm, Sundays 1-4pm and by appointment.

Owl Creek Jamboree: I will be working on the agreement with Jeff Barnett to host Owl Creek Jamboree at Camp Hunter, April 17 to 20.

Water Project: We are finalizing engineering and waiting for KDHE approval on the Water Improvement portion of the project. We are working on easements. We plan to go out for bids soon, and hope to be in construction by summer.

I'm working to completed the easements. We started out with 65 required easements. We've added one and removed five. We had 29 donated, about a dozen ready for signatures, and have eliminated the need for three.

A water leak study shows 292 water leaks in the past ten years, or 2.4 leaks per month.

Utility billing: The US Postal Service is failing. While our local postal workers do a great job, the Kansas City Distribution Center continues to delay or lose mail. For the past two months our utility bills have not been delivered in a timely manner. After being told that the post cards were the issue, we converted to bills in envelopes which cost more for folding, hand stuffing, and postage, not to mention past due accounts. Mailing utility bills now costs approximately \$600 per month. It was reported that a semitrailer full of mail from December 5th was lost for over a month.

We are now offering an alternate method of receiving utility bills by email. Customers need to register at City Hall for this service. Approximately 70 households have signed up since Thursday.

Financial Audit: Our annual financial audit will be on Thursday, February 27th.

Economic Development: Jared Wheeler has created an Allen County Economic 2024 Year in Review report. He has offered to present it, or I can send to you electronically or provide hard copies. I would recommend that we send it in the March packet and invite him to come provide a summary and answer questions.

Low Income Energy Assistance Program (LIEAP): The application period is November 18 through March 31. The maximum gross income to be eligible is \$1,882.50 for one person and increases approximately \$672.50 for each additional person. Assistance applies to gas and electric.

LKM City Forum: The League will host a City Forum for elected leaders in Humboldt on May 7th, 1:30 to 4:00 PM. I hope the Mayor and all Council Members can attend.

Motion by Cloutier, second by Crawford to adjourn the meeting at 7:18p.m.

Nobby Davis, Mayor

Attest:

Staci Johnson, City Clerk

