



CITY OF HUMBOLDT

OFFICE OF CITY ADMINISTRATION

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AGENDA

REGULAR CITY COUNCIL MEETING

Monday, March 13, 2023 – 6:00 P.M.

1. Reciting of Pledge of Allegiance
2. Invocation by Cameron Carter, Faith Assembly of God
3. Public comments on non-agenda items--not to exceed fifteen (15) minutes and three minutes per person and/or topic.
4. **CONSENT AGENDA:** All items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so request, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
 - a. Approval of Minutes of Regular Council Meeting, February 13, 2023.
 - b. Warrant Ordinance (expenditures)
5. Consider request to host Third Saturday Craft Shows on the Square – Patricia Michaels
6. Award contract for curb work on the local street project. – Cole
7. Review agreement with Austin Honaker, Red Beard BBQ, to park on the Square – Cole
8. Consider gas prepay agreement – Cole
9. Consider Ordinance 1536 to approve the revised Code of Ordinances – Cole
10. Discuss Gas Emergency Plan, Gas Public Awareness Plan and Program Effectiveness Plan – Cole
11. City Administrator's Report – Cole
12. Adjourn

**REGULAR CITY COUNCIL
MEETING MINUTES
Monday, March 13, 2023 – 6:00 P.M.**

The Council met in regular session on Monday, March 13, 2023, in the Community Room at City Hall. Mayor Davis called the meeting to order at 6:00 p.m. with the following Councilmembers present: Bowman, Holinsworth, Crawford, Hart, Cloutier, Goodner and McDaniel. Councilmember Shreeve was absent. Also present: City Administrator Cole Herder, City Clerk Staci Johnson, Eddie Harner, Nick Reynolds – The Humboldt Union, Jeremy Bulk - Public Works Director, Cameron and Atlas Carter, Carlin Hart, Brenna Ellis, Ed Foster, Alli and Berkley Zimmerman, Chelsey Angleton, Mike and Tanner King, Jim Modlin and City Attorney Fred Works.

The meeting was opened with the Pledge of Allegiance and Councilmember Crawford gave the invocation.

Public Comments: No Public Comments.

Consent Agenda:

- a. Approval of Minutes of Regular Council Meeting, February 13, 2023.
- b. Warrant Ordinance No. 295 dated March 13, 2023, in the amount of \$159,911.22
- c. Warrant Ordinance No. 296 dated March 29, 2023, in the amount of \$56,240.97

Motion by Cloutier, second by Crawford to approve the Consent Agenda. Motion carried unanimously.

City Administrator Herder spoke on behalf of Patricia Michaels representing the Third Saturday Craft Shows on the square. Are requesting to host the Third Saturday Craft Shows on June 17, 2023, July 15, 2023, August 19, 2023, and September 16, 2023. Motion by Cloutier, second by McDaniel approving these dates for the Third Saturday Craft Shows. Motion carried unanimously.

City Administrator Herder spoke on awarding the contract for curb work but, no bids were turned in. Herder is seeking permission to contact an individual that was interested in this contract. Motion by Cloutier, second by Holinsworth authorizing City Administrator Herder, Mayor Davis, and Public Works Director Jeremy Bulk permission to contact this individual. Motion carried unanimously.

A revised agreement for Austin Honaker dba/Red Beard BBQ was presented to the Council for approval. Motion by Holinsworth, second by Crawford to approve this agreement on a trial run project and is only being agreed to by the City on a temporary basis. Motion carried unanimously.

After a lengthy discussion on the Prepay Agreement with Kansas Municipal Gas Agency. A decision was made to approve the natural gas prepay participation agreement with KMGa. Motion by Cloutier, second by McDaniel to adopt Ordinance No. 1537 an ordinance authorizing execution of the natural gas prepay participation agreement with the Kansas Municipal Gas Agency and all other necessary documents with respect thereto and providing for the pledge of the revenues of the natural gas utility system of the city to secure such agreement. Motion carried unanimously.

Motion by Holinsworth, second by Cloutier to approve Ordinance No. 1536 an ordinance adopting the codification of ordinances of the City of Humboldt, Kansas. Authorized by Ordinance No. 1536 providing for the repeal of certain other ordinances not included therein, excepting certain ordinances from repeal, and saving certain accrued rights and liabilities. Motion carried unanimously.

City Administrator Herder discussed the gas emergency plan, gas public awareness plan and program effectiveness plan. Document was signed by all Council members present.

City Administrator's Report:

Street Improvements: We have received the Project Manuals for the CDBG project. We are preparing for work to begin this summer on 2nd, Charles, 12th, and Pecan Streets.

We are also preparing for a project to be completed by the City and County on 6th, Central, Sycamore, 11th, and a three block of Neosho between 9th and 12th.

Leachate from Acadia: We will be receiving Leachate (water that has percolated through landfill waste) from Acadia, Kansas. They normally take it to Lamar, MO. We have reviewed sample analysis, consulted with KDHE and KRWA, and determined that our wastewater treatment system can accommodate. We may receive two or three 6,500-gallon tanker trucks per day for a few weeks. We can end the agreement at any time. They will pay us \$0.05 per gallon (as much as \$325/load).

Kansas Department of Agriculture: Jeremy and I attended the Flood Risk Review Meeting in Iola on March 6th. They are currently accepting comments. There will be a Public Open House in Iola in July. Effective date of the new maps will be July 2025. We do not see any buildings added to the flood plain and had a few come out, which should save the owners money on insurance.

Municipal Training Institute: I attended the League's MT I, City Officials Fundamentals. It was packed with good information, and I would highly recommend it for all Governing Body members. It was three hours long and for \$50 per person, I get a recording to watch individually or as a group. It is based on The City Official's Manual. If you are interested, let me know and I can get that for one or more of you.

Mt. Hope Cemetery Sexton: Don Cress will be retiring after serving 40 years as Sexton. We will host a reception on Friday, March 31, 3 pm to 4 pm, at the City Hall Lobby.

Spring Cleanup: The City will pick up brush on Monday, April 24th. JKS will pick up trash on Friday and Saturday, April 28th and 29th. The flyers will be included in the utility billing that will go out at the end of March.

Lead and Copper Survey: The Federal Government is mandating a survey of all waterlines in all communities by October 2024. We will include a survey for homeowners to complete in the utility billing that will be sent out by the end of March. It is important for all residents to complete the survey as much as possible, even if it means reporting unknown.

Swimming Pool: The two managers from last year, Cara Roach and Byron Marshall will be returning, this year. I have contacted last year's lifeguards and will be advertising for lifeguards.

Legislative issues: I have spent a lot of time over the past month hearing about legislative issues and tracking those that will affect Humboldt.

- I have submitted a letter of support for Lehigh State Park and the American Flight Museum to establish a museum at Allen County Airport.

- I have written testimony for SB 248 (eliminates local sales tax on food) and HB 2447 (prohibits local government from restricting sale of anything allowed for sale in the State of Kansas).
- I also contacted Senators and/or Representatives about those three issues as well as opposition for SB 210 (allows party affiliation on local government races which, because of the Hatch Act, prohibits federal employees or service members from serving on local boards) and HB 2150 (repeals the ability for cities to plan and zone three miles beyond their city limits).

Clerks Conference: Staci will be at Clerks' Conference March 22 — 24.

Financial Audit: The 2022 Financial Audit is scheduled for Monday, March 20, 2023.

US Representative Jake LaTurner: Congressman Jake LaTurner's staff will host a stop on his Mobile Office Hours in the Humboldt City Hall Lobby on Wednesday, March 15th, at noon. His staff will be at this location on third Wednesdays to listen and discuss with constituents. These are not campaign events.

LIEAP: The Kansas Low Income Energy Assistance Program (LIEAP) is a Federally funded program that helps eligible households pay a portion of their home energy costs by providing a one-time per year benefit. Benefit levels vary according to the following factors: Household income, Number of persons living at the address, Type of dwelling, Type of heating fuel, and Utility rates. The application period for 2023 is open until March 31, 2023. Residence can contact City Hall for assistance and information.

Motion by Goodner, second by Bowman to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:24 pm.


Nobby Davis, Mayor

Attest:


Staci Johnson, City Clerk

