



# CITY OF HUMBOLDT

## OFFICE OF CITY ADMINISTRATION

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### AGENDA

#### REGULAR CITY COUNCIL MEETING

Monday, May 8, 2023 – 6:00 P.M.

1. Reciting of Pledge of Allegiance
2. Invocation by Pastor Matthew Jennings, St. Peter's Lutheran Church
3. Public comments on non-agenda items--not to exceed fifteen (15) minutes and three minutes per person and/or topic.
  - a. Loren Korte and Rosan Williams, PSI Insurance
4. **CONSENT AGENDA:** All items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen, so request, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
  - a. Approval of Minutes of Regular Council Meeting, April 10, 2023.
  - b. Warrant Ordinance (expenditures)
5. Consider a Proclamation for Mental Health Month – Morgan Lea, SEK Mental Health Center
6. Report on Owl Creek Jamboree and work on cabin – Jeff Barnett
7. Review of 2022 Annual Financial Audit – Phil Jarred, Jarred, Gilmore, and Phillips P.A.
8. Review pool operation for 2023 – Cole
9. Stormwater I&I reduction:
  - a. Approve the development and implementation of a Public Awareness campaign about the topic of Stormwater I&I reduction.
  - b. Approve plan to address KDHE warning to reduce daily flow, system assessment, and reduction of I&I from sump pumps and roof gutters during rain events. – Cole
10. Consider approval of Mayor's signature on Letter of Support for The Growing Place Childcare Capacity Accelerator Grant application – Cole
11. Discuss code revisions – Cole
12. Discuss truck parking – Cole
13. City Administrator's Report – Cole
14. Adjourn

**REGULAR CITY COUNCIL  
MEETING MINUTES  
Monday, May 8, 2023 – 6:00 P.M.**

The Council met in regular session on Monday, May 8, 2023, in the Community Room at City Hall. Mayor Davis called the meeting to order at 6:00 p.m. with the following Councilmembers present: Holinsworth, Crawford, Cloutier, McDaniel, Hart, Bowman and Shreeve.

Councilmembers Goodner was absent. Also present: City Administrator Cole Herder, City Clerk Staci Johnson, Chief Shannon Moore, Eddie Harner, Susan Lynn – Iola Register, Nick Reynolds – The Humboldt Union, Jeremy Bulk - Public Works Director, Jerry Neeley, Vicki Wright – SEK Mental Health, Kyle Spielbusch – Jarred, Gilmore & Phillips, Loren Korte & Rosan Williams – Personal Service Insurance, Pastor Matthew Jennings, and City Attorney Fred Works.

The meeting was opened with the Pledge of Allegiance and Pastor Matthew Jennings gave the invocation.

**Public Comments:** Loren Korte and Rosan Williams, PSI Insurance presented to the Council a Dividend Check in the amount of \$25,503.36.

Councilmember Holinsworth was asked by Merchants to put trash cans out around the square.

City Attorney Fred Works received a notification from Ann Smith that she will be bringing her Texas children's community choir, Texas Youth Chorale to Humboldt. They will be putting on a concert May 30<sup>th</sup> at noon at the St. Peter's Lutheran Church and at 7 pm at the Bowlus Fine Arts Center in Iola Kansas. Ann would love to invite everyone to attend.

**Consent Agenda:**

- a. Approval of Minutes of Regular Council Meeting, April 10, 2023.
- b. Warrant Ordinance No. 299 dated May 8, 2023, in the amount of \$299,659.98
- c. Warrant Ordinance No. 300 dated May 30, 2023, in the amount of \$109,833.70

Motion by Cloutier, second by Crawford to approve the Consent Agenda. Motion carried unanimously.

Vicki Wright, SEK Mental Health Center presented the council with a proclamation declaring May as Mental Health Awareness Month. Motion by Holinsworth, second by McDaniel for Mayor Davis to hereby proclaim the month of May as Mental Health Awareness Month.

Kyle Spielbusch, CPA with Jarred, Gilmore & Phillips, PA went over the 2022 Financial Audit Report.

Opening day for the Humboldt Municipal Pool is Monday, May 29<sup>th</sup>, 2023. The Pool will be open from 1:30 p.m. to 7:00 p.m. Sunday through Saturday. Closing Date – Wednesday, August 9<sup>th</sup>, 2023. Schaneman Rourk Committee has agreed to pay half the admissions for USD258 residents. Motion by Shreeve, second by Hart to approve the pool operations for 2023. Motion carried unanimously.

Motion by Shreeve, second by Holinsworth to give returning Managers and Lifeguards a fifty cent raise for 2023. Motion carried unanimously.

6:51 pm Councilmember Goodner entered the meeting.

Public Works Director Jeremy Bulk prepared a letter in response to the Letter of Warning dated March 28, 2023, on the Stormwater I&I reduction. Motion by Holinsworth, second by McDaniel to approve the development and implementation of a Public Awareness campaign about the topic of Stormwater I&I reduction, consider approval of an agreement with BG Consultants giving City Administrator Herder the authority to control but, not to go over \$7500.00 and approve plan to address KDHE warning to reduce daily flow, system assessment, and reduction if I&I from sump pumps and roof gutters during rain events. Motion carried unanimously.

Motion by Cloutier, second by Hart to approve the Mayor's signature on a letter of support for the Growing Place Childcare Capacity Accelerator Grant Application. Motion carried unanimously.

Motion by Holinsworth, second by Crawford to amend Ordinance No. 1538 amending chapter I, Article 10, of the Humboldt Municipal Code to modify those individuals who qualify for City provided health insurance. Motion carried unanimously.

City Administrator Herder would like to discuss truck parking. It is not the responsibility of the City to make parking for private companies. Herder recognizes there is an issue but does not know how to fix the issue. Mayor Davis would like the Street Committee to schedule a meeting to discuss options.

#### **City Administrator's Report:**

**Street Improvements:** Work is ongoing. We have ground and prepared 6<sup>th</sup> Street, Central, Sycamore, and are currently working on 11<sup>th</sup> Street.

**Brush Dump:** To improve dumping, we have rocked a portion of the brush dump area. We are hoping that this will create a cleaner drive and encourage people to dump closer to the pile rather than right at the main drive, which limits access.

**Election Information:** Four council positions and the mayor position expire this year and will be on the ballot. Ward 1, Positions 1 and 2, Ward 2, Positions 1 and 2, which include Paul, Jeff, Otis, and Sunny. The deadline to file at the Allen County Clerk's office is noon June 1<sup>st</sup>. Candidates can file by fee of \$20, or by petition (30 qualified electors). The Clerk's office will have the necessary forms.

**Swimming Pool:** The two managers from last year, Cara Roach and Byron Marshall, will be returning this year. We have hired three returning lifeguards and five new lifeguards. We will be hiring one more after one that had previously committed backed out.

**Personnel Changes:**

**Maintenance Department:** Hired Reece Criger.

**Police Department:** Hired Josh Miller as part time Police Officer.

Motion by Goodner, second by Shreeve to adjourn the meeting. Motion carried unanimously.  
Meeting adjourned at 7:32 pm.



Nobby Davis, Mayor

Attest:



Staci Johnson, City Clerk

