

REGULAR CITY COUNCIL MEETING MINUTES

Monday, January 13th, 2020 – 7:00 P.M.

The Council met in regular session on Monday, January 13th, 2020 in the Community Room at City Hall. Mayor Davis called the meeting to order at 7:00 p.m. with the following Council members present: Cloutier, Aikins, Holinsworth, Goodner & Shreeve. Council members Becannon, Lassman and Dooley were absent. Also present were: City Administrator Cole Herder, City Clerk Staci Johnson, Eddie Harner, Bob Johnson - Iola Register, Nick Reynolds – Humboldt Union, Pastor Jerry Neely, Otis Crawford, Jeff Bowman, Chief Shannon Moore, Jeremy Bulk – Public Works Director, Jeff Barnett -Owl Creek Jamboree, Bruce Boettcher – BG Consultants, Damaris Kunkler and Ruby Crawford. City Attorney Fred Works was absent.

The meeting was opened with the Pledge of Allegiance and Pastor Jerry Neely gave the invocation.

Public Comments:

Bob Johnson – Thanked the Council for letting him put up a Christmas Tree on Bridge Street. With the knowledge he gained from displaying this year, he plans to have brighter lights and decorations for next year.

Mayor Davis and Public Works Director Bulk accepted on behalf of City of Humboldt the 2019 Municipal Concrete Award for the Downtown Revitalization Improvements, Presented by: Kansas Ready Mixed Concrete Association.

Mayor Davis recognized outgoing Councilmember Vada Aikins on 17 years of service.

Motion by Holinsworth, second by Shreeve, that the Consent Agenda be approved. The Consent Agenda consisted of the following:

- a. Approval of Minutes of Regular Council Meeting December 9th, 2019
- b. Warrant Ordinance No. 219 dated January 13th, 2020 in the amount of \$405,411.38
- c. Warrant Ordinance No. 220 dated January 29th, 2020 in the amount of \$ 41,271.90
- d. Approval of Resolution 01-13-2020 to waive Generally Accepted Accounting Procedures (GAAP) for the year 2019.

City Clerk Staci Johnson gave the Oath of Office to Councilmembers Sunny Shreeve, Paul Cloutier, Otis Crawford, Jeff Bowman and Mayor Nobby Davis.

Mayor: Nobby Davis 329 votes

Councilmember - Ward 1

Position 1: Paul Cloutier 142 votes

Position 2: Jeff Bowman 146 votes

Councilmember - Ward 2

Position 1: Otis Crawford 193 votes

Position 2: Sunny Shreeve 173 votes

Bruce Boettcher with BG Consultants gave a project update on the Sanitary Sewer Improvements on Phase 1 and 2. Project is complete and underbudget by \$377,300 and is requesting a closeout. Motion by Cloutier, second by Shreeve to approve the following pending receipt for Phase 1 of original contractor's affidavit and release final estimate by surety. (KC Construction)

- Pay App No. 17
- Change Order No. 6
- Completion of Work Certificate

Motion carried unanimously.

Motion by Cloutier, second by Shreeve to approve the following pending receipt for Phase 2 of original contractor's affidavit and release of final estimate by surety. (Pipe Services)

- Pay App No. 17 (less \$10,000)
- Change Order No. 5

Approve release of remaining \$10,000 pending the following:

- Completion of work on PS322-320
- Completion of Work Certificate

Motion carried unanimously.

Jeff Barnett d/b/a Owl Creek Jamboree entered into a Lease Agreement with the City of Humboldt to lease the City's Camp Hunter on April 16th – 19th, 2020 to present an acoustic music festival. This lease is for a term to commence on April 16, 2020 and to terminate on April 19, 2020. Barnett shall pay as rent for the use of the leased Premises the sum of \$500.00 and shall deposit with the City the sum of \$500.00 which shall be refunded to Barnett within thirty days after the termination of this lease, if Barnett has performed as provided for herein. Motion by Holinsworth, second by Cloutier to allow City Administrator Herder to sign the Lease Agreement. Motion carried unanimously.

Damaris Kunkler is requesting a letter of intent for a Health Forward Foundation Community Grant. Damaris is also asking for a couple councilmembers to help. Motion by Holinsworth, second by Cloutier to allow Damaris Kunkler to write the letter of intent. Motion carried unanimously.

Motion by Holinsworth, second by Crawford that the Governing Body recess to executive session as authorized by the Open Meetings Law for discussion of non-elected personnel. Meeting will be recessed for five minutes at 7:44 p.m. and will resume regular session at 7:49 p.m. in the Community Room at City Hall. Mayor Davis and Councilmembers were requested to be present in executive session. Motion carried unanimously.

No Action was taken.

Tabled agenda item #10 to consider extension of employment agreement with City Administrator Herder until next meeting February 10th, 2020.

Chief Moore reported on submitting a grant to Enbridge. Delivery of a 2016, 4x4 truck, will be delivered January 22nd, 2020 and will be used by the Animal Control Officer.

City Administrator's Report:

Local Government Day:

The League will be hosting a day at the State Capitol for local government to visit with Kansas Legislators on Wednesday, January 22nd.

Financial Audit: The financial audit for 2019 will be Monday, February 24th.

Health Insurance: I reviewed our insurance and investigated alternatives. I was not able to find any better options than we currently have. There are cheaper plans, but it shifts the cost from premiums to reduced, or higher cost, benefits. I will continue our current plan with Blue Cross and Blue Shield for 2020 while we continue to review alternatives.

Chemical Spill: A chemical spill occurred as the result of a fire in Iola. We worked closely with KDHE to prevent contamination of our water system. Complete accounts of the incident have been published in the Humboldt Union and Iola Register.


Code Book: We have submitted our current outdated code book and all ordinances to American Legal Publishing. They are combining the code and ordinances and will submit a draft for review in a few weeks.

Personnel Changes:

Maintenance Workers: We hired Russell Rohr and Charles Ross in December.

Animal Control/Code Enforcement: Sheri Modlin has been converted to full-time.

Motion by Goodner, second by Shreeve to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:06 p.m.

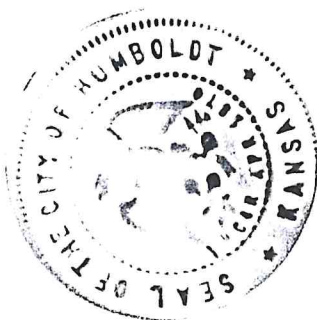


Nobby Davis, Mayor

Attest:



Staci Johnson, City Clerk



**REGULAR CITY COUNCIL
MEETING MINUTES
Monday, February 10th, 2020 – 7:00 P.M.**

The Council met in regular session on Monday, February 10th, 2020 in the Community Room at City Hall. Mayor Davis called the meeting to order at 7:00 p.m. with the following Council members present: Cloutier, Bowman, Holinsworth, Shreeve, Dooley, Crawford and Becannon. Council member Goodner was absent. Also present were: City Administrator Cole Herder, City Clerk Staci Johnson, Eddie Harner, Bob Johnson - Iola Register, Nick Reynolds – Humboldt Union, Pastor Jerry Neely, Lieutenant Scott Aikins, Vona Parker, Aubrey Jones, Richard Hurtado, Nicole Lucke, Heather Whitworth, Pastor Timothy Roth, and Fire Chief Sean McReynolds.

The meeting was opened with the Pledge of Allegiance and Pastor Timothy Roth gave the invocation.

7:04 pm City Attorney Fred Works entered the meeting.

Public Comments:

Bob Johnson – Thanked the Council again for letting him put up a Christmas Tree on Bridge Street.

Consent Agenda:

- a. Approval of Minutes of Regular Council Meeting January 13th, 2020
- b. Warrant Ordinance No. 221 dated February 10th, 2020 in the amount of \$215,949.94
- c. Warrant Ordinance No. 222 dated February 27th, 2020 in the amount of \$ 28,249.73

Motion by Cloutier, second by Crawford to approve the Consent Agenda. Motion carried unanimously.

Aubrey Jones, Junior Class Sponsor at Humboldt High School would like the City to close a portion of Bridge Street between 10th and 11th from 9:00 am to 9:00 pm, April 4th, 2020 for Grand March. Motion by Bowman, second by Holinsworth. Motion carried unanimously.

Vona Parker wants to reserve the City Square on April 25th from 11:00 am – 2:00 pm to host a Patriot Celebration with a lunch provided for all Veterans. Motion by Cloutier, second by Holinsworth. Motion carried unanimously.

Heather Whitworth and Nicole Lucke members of the HELP Organization at Humboldt Elementary School would like for the City to block a section of 8th street from Bridge to New York for a 3K, 5K Color Run on April 11th starting at 8:00 am. Motion by Holinsworth, second by Shreeve. Motion carried unanimously.

Richard Hurtado is asking for a 90-day extension to clean up the Nuisance Property at 404 S. 7th. Motion by Holinsworth, second by Crawford to approve the extension and to report back at the June 8th, 2020 Council Meeting. Motion carried unanimously.

Motion by Shreeve, second by Holinsworth to approve loan amendment for KDHE C20 2019-01 Amendment #2 as written. Motion carried unanimously

Motion by Cloutier, second by Crawford that the Governing Body recess to executive session as authorized by the Open Meetings Law for discussion of Attorney Client Privileges. Meeting will be recessed for ten minutes at 7:44 p.m. and will resume regular session at 7:54 p.m. in the Community Room at City Hall. Mayor Davis, City Administrator Herder, City Attorney Works and Councilmembers were requested to be present in executive session. Motion carried unanimously.

No Action was taken.

City Administrator Herder gave a progress report on the Grocery Store and would like the Council to consider helping. After lengthy discussion Motion was made by Shreeve, second by Holinsworth to install a sewer line near the washdown area that would cost approximately \$2000.00. Motion carried unanimously.

The Mayor made the following annual appointments:

- City Attorney: Fred Works
- City Treasurer: Lora Hunt
- Municipal Judge: Patti Miklos
- City Inspector: Jeremy Bulk
- Chamber of Commerce Representative: Herder & Peters
- Swimming Pool, Parks and Buildings: Dooley, Shreeve & Crawford
- Ordinances, Insurance and Claims: Becannon, Goodner & Shreeve
- Utilities (Utility Hearing, Gas, Water and Sewer) Bowman, Dooley & Becannon
- Public Safety (ADA, Fire, Police, Animal Control): Bowman, Goodner & Holinsworth
- Finance and Licenses: Shreeve, Bowman & Cloutier
- Personnel: Holinsworth, Shreeve & Crawford
- Growth Committee: Holinsworth, Shreeve & Cloutier
- Street Committee: Holinsworth, Goodner & Bowman

Motion by Cloutier, second by Crawford to accept the Mayor's appointments. Motion carried unanimously.

Motion by Crawford, second by Becannon to appoint Paul Cloutier as President of the Council. Motion carried unanimously.

Motion by Shreeve, second by Cloutier to approve City Administrator Herder's Contract and extend it from February 1, 2020 through January 31, 2022. Motion carried unanimously.

City Administrator's Report:

Financial Audit: The financial audit for 2019 will be Monday, February 24th. Staci is preparing approximately 35 documents and reports.

Enbridge: Enbridge has approved my request for an additional \$5,000 for tree removal and replacement in the Square. There are two more trees to remove when it's dry enough.

Pet Clinic: The Pet Clinic will be held at the old city hall on Saturday, March 7, from 9 to 11 am.

Census 2020: The Allen County Complete Count Committee is working to ensure that everyone in Allen County is counted on April 1st. This count will determine our representation in legislature and federal funding to the State, County and City.

Low Income Energy Assistance Program: LIEAP is taking applications through March 31st for assistance with energy bills. Low income is considered \$1,354 per month for a single person household and increases approximately \$479 per each additional person. Residents can get information and assistance at City Hall.

Pinecrest: The trial for State of Kansas vs. Alta Care Corporation dba Pinecrest was scheduled for trial last week, but they settled out of court the day before.

Murphy Tractor: Site development is progressing well. The footings have been poured and forms for walls are going up. The street is being built and utilities installed.

Ambulance Station: Construction is progressing well. The building is closed in, electrical and plumbing has been roughed in, and drywall will be going up, soon. Construction is expected to be completed by early March.

President's Day: The City will recognize President's Day on Monday, February 17th. City offices will be closed.

Personnel Changes:

Sewer Plant Operator: Mike Hess has resigned.

Street Maintenance Worker: Currently advertising opening for new position.

Motion by Bowman, second by Cloutier to adjourn the meeting. Motion carried unanimously.
Meeting adjourned at 8:35 p.m.

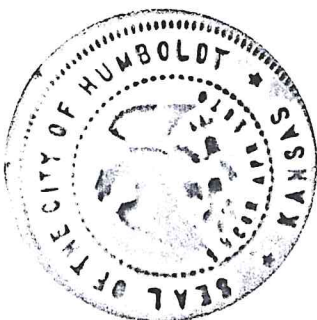


Nobby Davis, Mayor

Attest:



Staci Johnson, City Clerk



**REGULAR CITY COUNCIL
MEETING MINUTES
Monday, March 9th, 2020 – 7:00 P.M.**

The Council met in regular session on Monday, March 9th, 2020 in the Community Room at City Hall. Mayor Davis called the meeting to order at 7:00 p.m. with the following Council members present: Cloutier, Bowman, Holinsworth, Shreeve, Crawford and Becannon. Councilmembers Dooley and Goodner were absent. Also present were: City Administrator Cole Herder, City Clerk Staci Johnson, Eddie Harner, Bob Johnson - Iola Register, Nick Reynolds – Humboldt Union, Pastor Jerry Neely, Lieutenant Scott Aikins, Fire Chief Sean McReynolds, 1st Assistant Chief Darren Peters and Calvin Parker. City Attorney Fred Works was absent.

The meeting was opened with the Pledge of Allegiance and Councilmember Otis Crawford gave the invocation.

No Public Comments

Consent Agenda:

- a. Approval of Minutes of Regular Council Meeting February 10th, 2020
- b. Warrant Ordinance No. 223 dated March 9th, 2020 in the amount of \$118,548.57
- c. Warrant Ordinance No. 224 dated March 30th, 2020 in the amount of \$40,943.19

Motion by Holinsworth, second by Shreeve to approve the Consent Agenda. Motion carried unanimously.

Fire Chief Sean McReynolds would like for the City of Humboldt, Humboldt Township, Logan Township and the Rural Fire District #4 to go into an agreement for Fire Service Automatic Aid in Allen County, Kansas. Agreement permits Automatic Aid between municipal fire departments, fire protection districts and fire protection associations and each of the above listed fire departments participate in providing fire protection to portions of Allen County. Fire Chief Sean McReynolds said they would send the Pumper Engine, 3 Personnel and other resources to the location. Motion by Holinsworth, second by Crawford to approve the agreement for Fire Service Automatic Aid Allen County, Kansas. Motion carried unanimously.

Calvin Parker with the Allen County Farmer's Market would like to use the West Side of the City Square from 8am to 11am May through August to host the Farmer's Market. Motion by Bowman, second by Cloutier to approve the request. Motion carried unanimously.

City Administrator Herder would like for the council to consider a request to amend the Owl Creek Agreement to remove the restrictions for an acoustic stage. Motion by Shreeve, second by Becannon. Motion carried unanimously.

Public Works Director Jeremy Bulk would like to purchase a spray injection pothole patching machine. Patches made by this machine are lasting around 5 years. This machine is not meant to replace chip sealing but would allow a two-man crew to make a significant impact on the streets in town until they can be reclaimed and chip sealed. The cost would be \$71,880.00, 5-year loan with Community National Bank. Motion by Holinsworth, second by Bowman to purchase the spray injection pothole patching machine. Motion carried unanimously.

City Administrator's Report:

Financial Audit: The financial audit for 2019 was done last Wednesday. Everything went well.

Pet Clinic: The Pet Clinic was held at the old city hall on Saturday. There were 46 animals which included 24 dog tags and 2 cat tags.

Census 2020: The initial notices for self-response to the Census will be sent out on March 12th. It is critical for representation, districting, and federal funds distribution that everyone is counted.

Low Income Energy Assistance Program: LIEAP is taking applications through March 31st for assistance with energy bills. Low income is considered \$1,354 per month for a single person household and increases approximately \$479 per each additional person. Residents can get information and assistance at City Hall.

Pinecrest: The State of Kansas vs. Alta Care Corporation dba Pinecrest case settled out of court. Alta Care Corporation was fined \$225,000 plus \$25,000 in expenses with half suspended if they pay as agreed and destroy the documents in question. Florida Senior Housing was previously fined \$750,000 plus \$19,869.12 expenses.

Ambulance Station: Progress on the Humboldt station has slowed as they are catching up on the Moran station. Estimated completion is mid to late March.

Legislative Issues: The time of year is always busy in the legislature. I have been more involved, this year.

- I submitted written testimony in opposition to SB294 which will require individual notice to each taxpayer if we expect to raise the revenue neutral rate. While the bill would eliminate the tax lid it will create costly bureaucracy in the name of transparency. The House Taxation Committee will have a hearing next Monday and I plan to prepare written testimony.
- I will be submitting written testimony on SB396 which will require that cities return a county sales tax that has been historically distributed to cities. This amounted to \$90,000 for the City of Humboldt in 2019.

Grocery Store: Work on the store has paused, until the Welch's applications for loan and grant are reviewed by KHFI. The County is waiting for this information before proceeding.

Streetscape: The B&W crew has begun working on the sidewalk on the north side of Bridge between 6th and 7th Streets.

Easter Egg Hunt: The Humboldt Lions will host the annual Easter Egg Hunt on Saturday, April 11 and 10am, in the Square.

Coronavirus: I have been in communication with Angela Murphy, Allen County Emergency Communications and Emergency Management, regarding the Coronavirus and asked her to provide direction. There is a lot of misinformation and panic, and our job is to deal with this in a coordinated and controlled manner. Coronavirus must be taken seriously, and while it isn't currently an imminent threat locally, we must keep the public informed and be prepared for whatever happens.

Murphy is coordinating with multiple county and state agencies, including Kansas Department of Emergency Management and CDC. KDHE will host weekly teleconferences and there will be a briefing by the White House on Wednesday.

Prevention

There is currently no vaccine to prevent coronavirus disease 2019 (COVID-19). The best way to prevent illness is to avoid being exposed to this virus. However, as a reminder, CDC always recommends everyday preventive actions to help prevent the spread of respiratory diseases, including:

- Avoid Close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth.
- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces using a regular household cleaning spray or wipe.
- Follow CDC's recommendations for using a facemask.
 - CDC does not recommend that people who are well wear a facemask to protect themselves from respiratory diseases, including COVID-19.
 - Facemasks should be used by people who show symptoms of COVID-19 to help prevent the spread of the disease to others. The use of facemasks is also crucial for [health workers](#) and [people who are taking care of someone in close settings](#) (at home or in a health care facility).
- Wash your hands often with soap and water for at least 20 seconds, especially after going to the bathroom; before eating; and after blowing your nose, coughing, or sneezing.
 - If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol. Always wash hands with soap and water if hands are visibly dirty.

Work Anniversary: Roger Vincent celebrated 30 years with the City of Humboldt on March 1st.

Personnel Changes:

Street Maintenance Worker: Currently advertising opening for two new positions.

Sewer Plant: Currently advertising for an open position.

Swimming Pool: Currently advertising for pool managers and lifeguards.

Motion by Holinsworth, second by Shreeve to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:59 p.m.



Nobby Davis, Mayor

Attest:



Staci Johnson, City Clerk



**REGULAR CITY COUNCIL
MEETING MINUTES
Monday, April 13, 2020 – 7:00 P.M.**

The Council met in regular session on Monday, April 13, 2020 via Zoom Call Meeting. Mayor Davis called the meeting to order at 7:00 p.m. with the following Council members present: Cloutier, Bowman, Holinsworth, Shreeve, Crawford, Dooley and Goodner. Councilmember Becannon was absent. Also present were: City Administrator Cole Herder, City Clerk Staci Johnson, Bob Johnson - Iola Register, Nick Reynolds – Humboldt Union, Pastor Lew Griffith, and Jerry Middendorf. City Attorney Fred Works was absent.

The meeting was opened with the Pledge of Allegiance and Pastor Lew Griffith gave the invocation.

No Public Comments

Consent Agenda:

- a. Approval of Minutes of Regular Council Meeting March 9th, 2020.
- b. Warrant Ordinance No. 225 dated April 13th, 2020 in the amount of \$234,977.17
- c. Warrant Ordinance No. 226 dated April 29th, 2020 in the amount of \$ 31,179.02

Motion by Cloutier, second by Holinsworth to approve the Consent Agenda. Motion carried unanimously.

7:13pm Councilmember Becannon joined the Zoom Meeting.

City Administrator Herder would like the Council to consider the sale of the Old City Hall Building Lot 14, Block 35, Original Plat of the City of Humboldt, Kansas also known as 701 Bridge. Larry Seward owner of T&K Rentals will pay the City of Humboldt \$27,500.00 payable in 11 monthly installments of \$2,000.00 payable on the 5th day of each month with \$5,500.00 to be paid at the time of the execution. Motion by Holinsworth, second by Shreeve to sale property to Larry Seward contingent of the Allen County EMS Department moving out. Motion carried unanimously.

City Administrator Herder discussed the COVID-19 impact on the City of Humboldt.

A. City Employees and Services:

- We are still providing all services water, sewer & trash. Offices are closed and we have been taking care of customers through the drive-thru.

B. Budget:

- The LKM has suggested that sales tax revenue could be lower by 25%, up to 40%, for the year. No knowledge yet on what it will do for Humboldt. I also, would like to start Budget Prep early this year.

C. Gatherings:

- Groups of 10 or fewer. Law Enforcement will monitor this.

D. Owl Creek Jamboree:

- Postponed for now.

E. Farmers Market:

- Start in May, and only food items available. They will be taking extra precaution between customers.

F. Pool:

- I had a brief discussion with the Pool Committee and a Statewide meeting with The League of Municipalities. The City pool usually opens on Memorial Day, May 31st. The plan for opening will be when executive orders are lifted for social distancing and if we have enough time left of the season to open.

G. Shelter:

- You deal with the danger coming. We will deal with any issues with the virus that might happen as a result of that. The League had the same answer. Suggests that we have care packages in each shelter with masks, hand wipes and documents on social distancing.

City Administrator's Report:

Street Patch Machine: The street patch machine was delivered April 2nd. This was a bit of a surprise, since placing the order we have been unable to contact the salesman. He had been quarantined after testing positive for COVID-19. Once it's safe for him to travel, we'll coordinate training.

Census 2020: Kansas is tied for 9th with 52.5% self-response rate for the 2020 Census. Allen County is at 52.1%. Humboldt is the leading city in the region with 57.6% and ranks 80 of 614 Kansas cities reporting. We are currently leading Chanute at 54.8% and Iola at 51.6%. Humboldt Township is leading the region in self-response with 61.3%.

There is still time to self-report by going to <https://my2020census.gov/login> and entering your address. Soon, census workers will be leaving door hangers and eventually making personal visits.

Ambulance Station: Progress on the Humboldt station has slowed due to HVAC, electrical and plumbing contractors shut down or reduced staff due to the pandemic.

Grocery Store: Construction work on the store has paused, but Scott and Amy are working hard to finalize funding so they can proceed.

Coronavirus: As discussed during the business discussion, the City has taking appropriate actions to comply with state and federal orders, and keep employees, their families, and our residents safe while continuing to provide full service. Reduced sales tax revenue is a real concern with estimates showing 25 to 40% reduction in annual sales tax revenue.

Natural Gas Rates: The current gas rate that we pay KMGA is the lowest in at least 25 years. Early in 2018, our price was \$2.44/MMBtu, and are currently \$1.85/MMBtu. This is due to a warm winter causing low demand and high storage inventory levels. The cost could go lower as we approach warmer weather. We may experience a small drop due to lower usage during the pandemic. We pass the savings on directly to our customers. The Co-op that we agreed to is not in effect, yet.

Personnel Changes:

Maintenance Department: We have hired James Bearden and Tyler Silvis.

Sewer Plant: Charles Ross transferred from Maintenance to Sewer Plant.

Swimming Pool: Have applications for pool managers and lifeguards.

Street Maintenance Worker: Currently advertising opening for two new positions.

Motion by Goodner, second by Crawford to adjourn the meeting. Motion carried unanimously.
Meeting adjourned at 7:35 p.m.



Nobby Davis, Mayor

Attest:



Staci Johnson, City Clerk



**REGULAR CITY COUNCIL
MEETING MINUTES
Monday, May 11, 2020 – 7:00 P.M.**

The Council met in regular session on Monday, May 11, 2020 via Zoom Call Meeting. Mayor Davis called the meeting to order at 7:07 p.m. with the following Council members present: Cloutier, Bowman, Holinsworth, Shreeve, Crawford, Dooley, Becannon and Goodner. Also present were: City Administrator Cole Herder, City Clerk Staci Johnson, Bob Johnson - Iola Register, Nick Reynolds – Humboldt Union, Pastor Marge Cox, Jeremy Bulk – Public Works Director, Adrian Serene and Tyler Ellsworth – Kutak Rock, Jason Hoskinson and Bruce Boettcher – BG Consultants, Amanda Ames, Jerry and G8ThinQ. City Attorney Fred Works was absent.

The meeting was opened with the Pledge of Allegiance and Pastor Marge Cox gave the invocation with a moment of silence for the passing of former councilmember Vada Aikins.

Public Comments: City Administrator Herder said, “it was an honor to serve with Vada Aikins.” Vada served this community in many ways and received many awards. We will miss her and share our condolences with the family.

Consent Agenda:

- a. Approval of Minutes of Regular Council Meeting April 13th, 2020.
- b. Warrant Ordinance No. 227 dated May 11th, 2020 in the amount of \$101,246.92
- c. Warrant Ordinance No. 228 dated May 28th, 2020 in the amount of \$ 42,433.67

Motion by Holinsworth, second by Cloutier to approve the Consent Agenda. Motion carried unanimously.

Motion by Becannon, second by Holinsworth to adopt Ordinance #1522 authorizing the issuance and delivery of \$6,325,000 principal amount of general obligation bonds, series 2019A, of the City of Humboldt, Kansas; providing for the levy and collection of an annual tax for the purpose of paying the principal of and interest on the bonds as they become due; and amending resolution no. 12-11-17. Motion carried unanimously.

Motion by Holinsworth, second by Cloutier to adopt Resolution #05112020 prescribing the form and details of and authorizing the delivery of \$6,325,000 principal amount of general obligation bonds, series 2020A, of the City of Humboldt, Kansas, previously authorized by an ordinance of the city. Motion carried unanimously.

Public Works Director Jeremy Bulk gave an update on the Durapatcher progress. On 04/29/2020 the salesman came to Humboldt to train our crew. We started by patching some known bad areas, followed by patching potholes that were turned into us by the public. Once these are complete, we will start to drive every street, patching big potholes. After all the big potholes are filled, we will go back and start to fix things like alligator cracking, rutting, and depressions.

Progress to Date:

- 6 days
- 96 manhours at a cost of \$2,688.00
- 100 plus potholes, and several large areas
- 1,125 gallons of oil \$4,218.75
- 40 ton of aggregate \$1,280.00
- Diesel fuel for patcher machine - \$150.00
- Total: \$8,478.75

Bruce Boettcher with BG Consultants presented to the council a KDOT Cost Share Program Project for Improvements on 12th Street.

Option #1, General Project Description:

- 12th Street (Bridge St. – Wulf Dr.) Pavement Improvements
- 5” Asphalt on 6” AB-3 Base
- 18’ wide
- Ditch grading and replacement of sidewalk ramps crossing 12th street to comply with current ADA Accessibility requirements
- ❖ Total: \$573,675.00

Option #2, General Project Description:

- 12th Street: Bridge St. – Wulf Dr. Pavement reconstruction (5” Asphalt on 6” AB)
- 2nd Street: Charles St. – Ohio St. Reclamation followed by Double Prime & Seal
- Pecan Street: 1st St. – 13th St. Reclamation followed by Double Prime & Seal
- Charles Street: 2nd St. – 13th St. Reclamation followed by Double Prime & Seal
- ❖ Total: \$1,002,250.00

After discussion on this project the Council choose to take No Action.

Loren Korte and Matthew Korte with PSI Insurance presented a check for the City’s dividend for the EMC Municipality Safety program for the 2019-2020 policy period. This marks 35 years that EMC has returned premium to municipalities in Kansas. This year’s dividend check was \$21,285.16.

City Administrator Herder discussed the COVID-19 impact on the City of Humboldt.

A. Ad Astra: Plan to Reopen Kansas

- Phase 3 will be June 1st and Phase 4 will be June 15th.

B. City Employees and Services:

- We are still providing all services water, sewer & trash. Offices are closed and we have been taking care of customers through the drive-thru.

C. Budget:

- No Concerns yet.

D. Parks:

- Still keeping the parks closed, we may need to re-tape & fix signs.

E. Pool:

- Not to open the pool until the social distancing has stopped which should start in phase 4. Governor’s plan for Phase 4 starts June 15th. They would still get a month and a half of pool season.

City Administrator's Report:

Restart Kansas: Network Kansas has offered a new loan program called Restart Kansas, through E-Communities to respond to the needs of businesses arising from COVID-19 related losses. Similar to the E-Community loans, funding was derived from a special mid-term offering of tax credits. This loan fund has a total of \$80,000 and can be used to make loans up to \$20,000, for 48 months at 2% with the first four months payments deferred, with no matching funds required. This fund will initially be made to Humboldt businesses, then opened up to the rest of Allen County, if funds are not used in Humboldt. Business owners may contact me for information and an application.

Census 2020: Kansas is tied for 11th with 63.1% self-response rate for the 2020 Census. Allen County is at 62.3%. Humboldt is the leading city in the region with 67.3% and ranks 88 of 614 Kansas cities reporting. We are currently leading Chanute at 62.8% and Iola at 62.6%. Humboldt Township is leading the region in self-response with 76.6%.

There is still time to self-report by going to <https://my2020census.gov/login> and entering your address. Soon, census workers will be leaving door hangers and eventually making personal visits.

Ambulance Station: The Humboldt station is nearly complete, pending final punch list completion and final inspection. The County has some dirt work to do when the weather is right.

Grocery Store: Construction work on the store has paused, but Scott and Amy are working hard to finalize funding so they can proceed.

City Website: I have been approached by a couple of local people to assist with development of a new website. We have met and discussed content and design. I'll provide updates as they are available.

Cemetery Software: The cemetery software that came with CIC is not adequate, so we are looking at other providers. Staci and Dana have participated in demonstrations.

Sales Tax: The half cent sales tax for street improvements went into effect on April 1st. I have learned that the businesses do not get specific notice and are expected to see official publications. Eventually, the quarterly reports will reflect the new tax rate of 9.5%, for which the business will be responsible for, and have to make up the difference. Staci has called to notify numerous businesses in Humboldt to ensure that they are aware of the increase.

Thank you: I would like to express my gratitude to everyone as we navigate this time of pandemic crisis. Our staff and employees of all departments – City Hall, Police Department, Public Works, Water Plant, Sewer Plant, Fire Department, and City Attorney – have done an outstanding job adjusting and taking care of business. The community, local businesses, and our customers have adapted well and been supportive. Federal, State, and County government and the League have all provided critical leadership. And finally, the Mayor and Council Members have been exceedingly gracious to all staff to make decisions that may otherwise require council guidance and approval.

Personnel Changes:

Street Maintenance Worker: We have transferred Travis Marshall and Russell Rohr from the Maintenance Department.

Motion by Goodner, second by Becannon to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:24 p.m.



Nobby Davis, Mayor

Attest:



Staci Johnson, City Clerk

