



# CITY OF HUMBOLDT

## OFFICE OF CITY ADMINISTRATION

725 Bridge, PO Box 228 · Humboldt, KS 66748-0228 · Ph: (620)473-3232 · Fax: (620)473-2133 · www.humboldtkansas.org

### AGENDA

#### REGULAR CITY COUNCIL MEETING

Monday, July 10, 2023 – 6:00 P.M.

1. Reciting of Pledge of Allegiance
2. Invocation by Otis Crawford
3. Public comments on non-agenda items--not to exceed fifteen (15) minutes and three minutes per person and/or topic.
4. **CONSENT AGENDA:** All items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen, so request, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
  - a. Approval of Minutes of Regular Council Meeting, June 12, 2023.
  - b. Warrant Ordinance (expenditures)
  - c. Approve Ordinances 1539 and 1540 to adopt Uniform Public Offence Code for Kansas Cities and Standard Traffic Ordinances.
5. Consider request for A Bolder Humboldt to host Water Wars on the Square on August 12<sup>th</sup> – Damaris Kunkler, A Bolder Humboldt
6. Consider request for Middle of Everywhere Festival – Damaris Kunkler
7. Consider request for a CASA car show on the Square on September 9<sup>th</sup> – Roberta Vink and Tracy Cook
8. Consider Ordinance 1541 for Truck Parking – Street Committee
9. Consider Ordinance 1542 for Elected and Appointed Pay rates – Personnel Committee
10. Discuss Budget and Consider RNR and RNR Hearing Notice – Cole
11. Consider Site Host Agreement for EV Charging – Cole
12. Consider Contract with Napoli Shkolnik PLLC for PFA cost recovery retainer – Cole
13. Discuss School Resource Officer Agreement – Cole
14. Discuss gas supply management – Cole
15. Discuss Economic Development contribution to Allen Entrepreneurial Series – Cole
16. City Administrator's Report – Cole
17. Adjourn

**REGULAR CITY COUNCIL  
MEETING MINUTES  
Monday, July 10, 2023 – 6:00 P.M.**

The Council met in regular session on Monday, July 10, 2023, in the Community Room at City Hall. Mayor Davis called the meeting to order at 6:00 p.m. with the following Councilmembers present: Holinsworth, Crawford, Cloutier, McDaniel, Hart, Bowman, Shreeve and Goodner. Also present: City Administrator Cole Herder, City Clerk Staci Johnson, Officer Drake Tilman, Eddie Harner, Susan Lynn – Iola Register, Nick Reynolds – The Humboldt Union, Jerry Neeley, Cameron Carter, Tracy Cook and Robert Vink – CASA, Max Rickerson, Damaris Kunkler and City Attorney Fred Works.

The meeting was opened with the Pledge of Allegiance and Councilmember Crawford gave the invocation.

**Public Comments:** Max Rickerson a Native of Humboldt commented that he was very successful with his business and since Humboldt is near and dear to his heart that he is wanting to give back to Humboldt. Rickerson spoke with the Humboldt Historical Society about building a museum to house his taxidermy animals that he has hunted and killed. The museum is being built on the corner of 8<sup>th</sup> and New York Street.

**Consent Agenda:**

- a. Approval of Minutes of Regular Council Meeting, June 12, 2023.
- b. Warrant Ordinance No. 303 dated July 10, 2023, in the amount of \$107,931.94
- c. Warrant Ordinance No. 304 dated July 27, 2023, in the amount of \$54,161.92

Motion by Cloutier, second by Crawford to approve the Consent Agenda. Motion carried unanimously.

Damaris Kunkler representing A Bolder Humboldt would like to host Water Wars again this year to be held on August 12th, 2023, from 11 am to 3 pm. Kunkler would also, like to close the four blocks around the square all day. Motion by Holinsworth, second by Hart to allow A Bolder Humboldt the use of the City Square for Water Wars. Motion carried unanimously.

Damaris Kunkler with the Revival Music Hall would like to lease Camp Hunter for the “Middle of Everywhere Festival” over Labor Day weekend September 1, 2023, thru September 4, 2023. The festival would follow the same contract that was presented for Owl Creek Jamboree. Motion by Holinsworth, second by Cloutier. Motion carried unanimously.

Tracy Cook Manager of Pete’s stores in Humboldt and Roberta Vink spoke to the council about raising money for (CASA) Court Appointed Special Advocates. This event will be on September 9, 2023 from 8:00 am to 3:00 pm. Cook is asking for use of the City Square for a car show, food trucks, inflatables and a petting zoo. Motion by Holinsworth, second by Shreeve to allow this event on September 9, 2023 and to get with the Police Department about closure of streets. Motion carried unanimously.

Motion by Cloutier, second by Holinsworth to adopt Ordinance No. 1541 an ordinance amending section 14-216 of the Humboldt Municipal Code regarding the parking of trucks and recreational vehicles in the City of Humboldt, Kansas. Motion carried yes-7 – Shreeve, Cloutier, Hart, Goodner, Crawford, Holinsworth and McDaniel. No-1 – Bowman.

Motion by Holinsworth, second by Cloutier to start writing tickets for Ordinance No. 1541 on August 1<sup>st</sup>, 2023. Motion carried unanimously.

Motion by Cloutier, second by McDaniel to adopt Ordinance No. 1542 an ordinance establishing salaries of City Officials. Motion carried unanimously.

The Governing Body of the City of Humboldt, Kansas Hereby notifies the Allen County Clerk of the intent to exceed the Revenue Neutral Rate. City Administrator Herder suggested that we leave the mill levy where it is 93.746. Motion by Cloutier, second by Holinsworth to leave the mill levy at 93.746 and to set a Hearing for Revenue Neutral Rate and a Hearing for Budget for September 11, 2023, at 6:00 pm and will be held at Humboldt City Hall Community Room. Motion carried unanimously.

City Administrator Herder presented a Site Host Agreement for EV Charging by and between Francis Energy, LLC, and the City of Humboldt. Herder's recommendation is to approve the agreement. Motion by Holinsworth, second by Bowman to approve the Site Host Agreement. Motion carried unanimously.

City Administrator Herder wants approval to sign the Napoli Shkolnik contract. This contract is subject to arbitration under the federal arbitration act and the state of Kansas general arbitration statute. City of Humboldt will retain the Law Firm of Napoli Shkolnik, as our attorneys to prosecute any legal claim for negligence (or other viable causes of action) against any and all parties individuals and/or corporations that are found to be liable under the law for injuries and/or property damages suffered by us and/or our members arising out of the contamination of water supplies by per- and polyflouroalkyl and related substances (PFAS/PFOA), 1.4 Dioxane and other emerging hazardous contaminants. Motion by Cloutier, second by Crawford to approve contract with Napoli Shkolnik PLLC for PFA cost recovery retainer. Motion carried unanimously.

City Administrator Herder discussed the School Resource Officer Agreement with the USD #258 School District. The term of this agreement shall be from August 1, 2023, to June 30, 2024, and will automatically renew for periods of one year after that. The Officer assigned to the SRO duties with the District is an employee of the City of Humboldt and shall be subject to the Police Chief's control and supervision. Motion by Holinsworth, second by McDaniels to approve the School Resource Officer Agreement. Motion carried unanimously.

City Administrator Herder discussed the gas supply management. No action needed.

City Administrator Herder would like to participate in the Allen Entrepreneurship Series hosted by Allen Community College. The Allen Entrepreneurship Series is made into two events, the Elevator Challenge and the Entrepreneurship Challenge. Each challenge prepares students to compete at the State competition happening each April in Manhattan. These events will give students the real-world experiences they will face when creating a business in the real world and provide them with educational opportunities outside of the classroom. Herder suggested that we sign up for the Cultivator Sponsorship Level of \$250.00 and it would come of the Economic Development Fund. Motion by Cloutier, second by Bowman to sponsor the Cultivator Sponsorship Level. Motion carried unanimously.

## City Administrator's Report:

**ChatGPT:** I heard about an Artificial Intelligence (AI) platform called ChatGPT at the League Leadership Summit, in Hays, in April. Last week the League hosted an MTL webinar. This platform has incredible power as an assistant for research, writing documents, emails, and more.

**Allen County E-Community:** Allen County E-Community continues to serve local entrepreneurs with business training and gap financing. Since 2017, we have issued 20 loans throughout Allen County totaling \$654,100 dollars.

Tax credit dollars now available that give 75% tax credit for donations to Network Kansas. Donations can range from \$250 to \$133,333.33 and may be tax deductible. 30% of Allen County donations will be given to Allen County E-Community to be used locally for Economic Development. A portion of the dollars received last year have been used to send local businesses to specialized business and entrepreneurial training. The deadline for donation checks to be submitted is mid-December, however, there are a limited number of tax credits available, so we will encourage donors to let us know. We can reserve tax credits and the checks can be written later.

We also hope to utilize some of the tax credit dollars to sponsor and provide cash prizes for the Youth Entrepreneurial Challenge, a business competition, in Allen County Schools and send the best to a state competition where 2023 prize money exceeded \$75,000. We are searching for a champion to get this competition started.

**EV Charging Grant:** The federal CFI grant was submitted, and we are waiting for results. We have submitted a Project Concept Form to KDOT for a second grant, but the number of submissions exceeded their expectations, and they require more time to determine who will be invited to apply for grants.

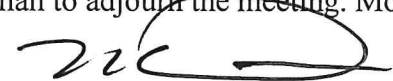
**Street Project updates:** Bruce at BG Engineering has updated the project schedule. There will be concrete removal in late July, reclamation and grading in early August, first chip seal in in late August, and the second chip seal in mid-September.

**Housing:** I've been working with Jeri Hammerschmidt on a possible duplex project south of Sterling Ridge where the City owns property.

**LKM Annual Conference:** The Annual Conference will be Saturday, October 7 through Monday, October 9, in Wichita. I would like to encourage you to consider going on Sunday and Monday. Please let Staci know to make your reservations.

**Water:** We're still seeing wide variations on the magnesium level in our raw river water and doing what we can to adjust.

Motion by Goodner, second by Bowman to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:31 p.m.



Nobby Davis, Mayor

Attest:

  
Staci Johnson, City Clerk

