



# CITY OF HUMBOLDT

## OFFICE OF CITY ADMINISTRATION

725 Bridge, PO Box 228 · Humboldt, KS 66748-0228 · Ph: (620)473-3232 · Fax: (620)473-2133 · [www.humboldtks.org](http://www.humboldtks.org)

### AGENDA

#### REGULAR CITY COUNCIL MEETING

Monday, January 10, 2022 – 6:00 P.M.

1. Reciting of Pledge of Allegiance
2. Invocation by Jerry Neeley, First Baptist Church
3. Public comments on non-agenda items--not to exceed fifteen (15) minutes and three minutes per person and/or topic.
4. **CONSENT AGENDA:** All items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so request, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
  - a. Approval of Minutes of Regular Council Meeting, December 13, 2021.
  - b. Warrant Ordinance (expenditures)
  - c. Approval of Resolution 01-10-2022 to waive Generally Accepted Accounting Procedures (GAAP) for the year 2021.
5. Swearing in of Mayor Nobby Davis and Council members Cindy Holinsworth, Sarah Hart, Kent Goodner and Drue Barton – Staci Johnson, City Clerk
6. Public Hearing – Neighborhood Revitalization Plan
7. Consider approval of Neighborhood Revitalization Plan – Cole
8. Consider request to use Camp Hunter and other city property for search and rescue training – Dale Lowry, Taskforce Four (KS-TF4), Southeast Region.
9. Consider agreement with Jeff Barnett to lease Camp Hunter for Owl Creek Jamboree in April – Cole
10. Discuss nuisance properties – Chief Moore
11. Consider participation in the Polar Plunge to support Special Olympics – Chief Moore
12. Consider City Administrator contract renewal/extension – Mayor Davis
13. City Administrator's Report – Cole
14. Adjourn

**REGULAR CITY COUNCIL  
MEETING MINUTES  
MONDAY, January 10, 2022 – 6:00 P.M.**

The Council met in regular session on Monday, January 10, 2022, in the Community Room at City Hall and by Zoom. Mayor Davis called the meeting to order at 6:00 p.m. with the following Councilmembers present: Bowman, Crawford, Becannon, Goodner, and Holinsworth. Council members attending by Zoom: Cloutier, Hart and Shreeve. Also present: City Clerk Staci Johnson, Eddie Harner, Drue Barton, Dale Lowry and Laurie Kerns – Taskforce Four (KS-TFR) – Southeast Region, Pastor Jerry Neeley, Susan Lynn – Iola Register, and Nick Reynolds – The Humboldt Union and Jeff Barnett – Owl Creek Jamboree. Attending by Zoom: Summer Boren – Thrive Allen County, and Chief Shannon Moore. City Attorney Fred Works and City Administrator Herder were absent.

The meeting was opened with the Pledge of Allegiance and Pastor Jerry Neeley gave the invocation.

Public Comments: None

**Consent Agenda:**

- a. Approval of Minutes of Regular Council Meeting December 13, 2021.
- b. Warrant Ordinance No. 267 dated January 10, 2022 in the amount of \$134,113.15.
- c. Warrant Ordinance No. 268 dated January 27, 2022 in the amount of \$ 32,472.94.
- d. Approval of Resolution 01-10-2022 to waive Generally Accepted Accounting Procedures (GAAP) for the year 2021.

Motion by Holinsworth, second by Goodner to approve the Consent Agenda. Motion carried unanimously.

City Clerk Staci Johnson gave the Oath of Office to Mayor Davis, and Councilmembers Cindy Holinsworth, Sarah Hart, Kent Goodner and Drue Barton.

A Public Hearing regarding the Neighborhood Revitalization Plan was opened at 6:06 p.m. and closed by Mayor Davis at 6:07 p.m.

Motion by Holinsworth, second by Crawford to approve a Neighborhood Revitalization Plan and designating a neighborhood Revitalization area. This plan is intended to promote the revitalization and development of the City of Humboldt by stimulating new construction and rehabilitation, conservation, or redevelopment of residential, commercial, and industrial properties. This revitalization will promote the prosperity of our City by protecting the health, safety and welfare of the citizens by offering tax rebates as incentives for investments in rehabilitating our community. More specifically, certain incentives will be used for the acquisition and/or removal of abandoned structures and a tax rebate incentive will be available for certain improvements. Motion carried unanimously.

Dale Lowry, Taskforce Four (KS-TF4), Southeast Region is requesting to use Camp Hunter and other city property for search and rescue training. The purpose of this exercise is to develop an exercise program for first responders that prepares them for the dangers they will face during emergency scene activations and deployments. This exercise will take place on March 30-31, 2022, in the area of Camp Hunter/Neosho River area. Dale Lowry assured the Council that they would provide proof of liability insurance requested by Mayor Davis. Motion by Bowman, second by Crawford to allow Dale Lowry the use of Camp Hunter and other city properties to host this event. Motion carried unanimously.

Jeff Barnett d/b/a Owl Creek Jamboree would like to host a music festival April 22-25, 2022 and would like to lease Camp Hunter to house this festival. The festival will include playing of amplified music from a central stage area as well as music in campsites and other areas of the premises. Jeff Barnett will provide liability insurance for this event. Motion by Goodner, second by Barton that the City enters into a lease agreement with Jeff Barnett d/b/a/ Owl Creek Jamboree for this music festival April 22-25, 2022. Motion carried unanimously.

Mayor Davis tabled discussing Nuisance Properties until next meeting on February 14<sup>th</sup>, 2022.

Chief Shannon Moore would like approval for Drake Tilman, Daniel McMurray and herself to participate in the Polar Plunge to support Special Olympics. This year the Polar Plunge will be held on February 12, 2022. Motion by Holinsworth, second by Crawford for the approval but, was asked not to post on the Humboldt Police Department Facebook page but, they could post on their own personal page. Motion carried unanimously.

Mayor Davis tabled the City Administrator's contract renewal/extension until next meeting on February 14, 2022. City Administrator Herder was absent.

City Administrator's report: None submitted.

Motion by Goodner, second by Shreeve to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:28 p.m.



Nobby Davis, Mayor

Attest:



Staci Johnson, City Clerk





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### AGENDA

#### REGULAR CITY COUNCIL MEETING

Monday, February 14, 2022 – 6:00 P.M.

1. Reciting of Pledge of Allegiance
2. Invocation by Otis Crawford
3. Public comments on non-agenda items--not to exceed fifteen (15) minutes and three minutes per person and/or topic.
4. **CONSENT AGENDA:** All items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so request, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
  - a. Approval of Minutes of Regular Council Meeting, January 10, 2022.
  - b. Warrant Ordinance (expenditures)
5. Request to waive fees for demolition, building permit, and zoning application – Humboldt Historical Society
6. Consider Resolution 02-14-2022 and Ordinance #1532 for the Fire Truck Bonds – Tyler Ellsworth, Kutak Rock LLP
7. Consider Ordinance #1531 to increase trash rates – Cole
8. Approve Resolution 02-14-2022A to adopt the Neighborhood Revitalization Plan – Cole
9. Discuss use of ARPA funds – Cole
10. Discuss Building a Stronger Economy (BASE) Grant – Cole
11. Discuss nuisance properties – Chief Moore
12. Consider City Administrator contract renewal/extension – Mayor Davis
13. City Administrator's Report – Cole
14. Adjourn



**REGULAR CITY COUNCIL  
MEETING MINUTES  
MONDAY, February 14, 2022 – 6:00 P.M.**

The Council met in regular session on Monday, February 14, 2022, in the Community Room at City Hall and by Zoom. Mayor Davis called the meeting to order at 6:00 p.m. with the following Councilmembers present: Crawford, Barton, Goodner, Hart, and Cloutier. Councilmembers absent: Holinsworth, Bowman and Shreeve. Also present: City Administrator Herder, City Clerk Staci Johnson, Eddie Harner, Sheri Modlin – Animal Control Officer, Pastor Jerry Neeley, Nick Reynolds – The Humboldt Union, Bob Johnson – Humboldt Historical Society, Jeremy Bulk – Public Works Director, Chief Shannon Moore, and Blake McDaniel. Attending by Zoom: Tyler Ellsworth – Kutak Rock. City Attorney Fred Works was absent.

The meeting was opened with the Pledge of Allegiance and Councilmember Crawford gave the invocation.

Public Comments: None

**Consent Agenda:**

- a. Approval of Minutes of Regular Council Meeting January 10, 2022.
- b. Warrant Ordinance No. 269 dated February 14, 2022 in the amount of \$121,683.74.
- c. Warrant Ordinance No. 270 dated February 25, 2022 in the amount of \$ 11,241.27.

Motion by Cloutier, second by Crawford to approve the Consent Agenda. Motion carried unanimously.

Bob Johnson with the Humboldt Historical Society is requesting fees be waived for demolition, building permits and the zoning application for 8<sup>th</sup> and New York. The building that is currently there will be demolished, and a 6000 square foot building will be built to house over 200 animal mounts. Motion by Cloutier, second by Barton to waive fees. Motion carried unanimously.

Motion by Goodner, second by Cloutier to adopt Ordinance #1532 authorizing the issuance and delivery of \$255,000 principal amount of general obligation bonds, series 2022, of the City of Humboldt, Kansas; providing for the levy and collection of an annual tax for the purpose of paying the principal of and interest on the bonds as they become due. Motion carried unanimously.

Motion by Cloutier, second by Crawford to adopt Resolution No. 02-14-2022 a resolution prescribing the form and details of and authorizing the delivery of \$255,000 principal amount of general obligation bonds, series 2022, of the City of Humboldt, Kansas, previously authorized by an ordinance of the City. Motion carried unanimously.

Motion by Goodner, second by Hart to adopt Ordinance #1531 an ordinance amending section 15-419 of the Humboldt Municipal Code relating to rates to be charged for solid waste collection by the City of Humboldt, Kansas. Residential trash will change to \$10.75 and Commercial will change to \$15.25. Motion carried unanimously.

Motion by Hart, second by Cloutier to adopt Resolution No. 02-14-2022A an ordinance adopting a neighborhood revitalization plan and designating a neighborhood revitalization area. Motion carried unanimously.

City Administrator Herder would like to discuss the funding provided under ARPA. The ARPA funding provides a unique opportunity for state and local governments to make strategic investments in long-lived assets, that are otherwise not possible. City Administrator Herder would like to use the ARPA funds on the Ultraviolet lighting system for the Sewer Plant. After discussion, Motion was made by Cloutier, second by Barton. Motion carried unanimously.

City Administrator Herder asked permission to share information about Building a Stronger Economy (BASE) Grant Application that is due February 28, 2022 and asked for approval to submit grants for economic development. Motion by Cloutier, second by Crawford to give permission to submit the grant. Motion carried unanimously.

Mayor Davis again tabled discussing nuisance properties until next meeting on March 14, 2022.

Motion by Cloutier, second by Hart to approve City Administrator Herder's contract. Previous contract ended February 1, 2022. The new contract dated February 14, 2022 has a couple changes to it stating that the contract will continue until termination and that regardless of how Herder's employment is terminated, Herder shall be entitled to retain the cell phone and cell phone number issued to him by the City, provided Herder migrates the phone number to a personal account. Motion carried unanimously.

Chief Shannon Moore wanted to inform the Council that Officer Paul Ornelas just finished the Police Academy. He finished first in his class, 98% on his final and that he received the Larry Welch Award.

#### **City Administrator's report:**

**COVID:** Booster vaccinations are readily available, so I have adjusted our COVID leave policy accordingly, that we will pay for COVID leave if the employee is vaccinated within the past six months, has the booster, has doctor's guidance to not vaccinate, or has had COVID within the past 90 days.

**CDBG:** Humboldt was awarded a Community Development Block Grant in the amount of \$492,086 for our street project to renovate approximately 44 blocks of chip and seal streets on 2<sup>nd</sup> Charles, Pecan, and 12<sup>th</sup>. Our match will be \$210,894. We will do the engineering this year and more than likely, the construction will be completed in 2023. Mayor Davis and Jeremy Bulk were on hand in Topeka to accept the award from Governor Kelly and Lt. Governor and Commerce Secretary David Toland, on Thursday.

**NYT Top 52 Cities for a Changed World:** It was a nice and humbling surprise to be listed on this prestigious list. Inclusion was set up by A Bolder Humboldt for their work in Humboldt and an invitation to hold a photographer retreat last year. Humboldt was one of ten places in the continental US to be included on the list. Airbnb reservations and calls about Humboldt are up, and we've already seen visitors that came because of the list.

**KACM Winter Conference:** I typically attend this one-day event for city and county managers, in Wichita, each February. When the Top 52 List came out, I was invited to tell Humboldt's story to nearly 100 of my peers, this past Thursday. I backed the story up to 2008 to when I believe the turnaround started with the Public Square Communities process through the present day of A Bolder Humboldt and other economic development activity.

**Wastewater COVID Surveillance:** We are participating in a 13-week wastewater surveillance program to monitor for COVID, with LuminUltra and CDC. We are in week three, sampling twice per week and we should start getting results that will help us anticipate changes in COVID load in the community. The company provided all materials and covers shipping of the samples. A year ago, I checked into a study that KDHE and KU were doing, but never received a response to my inquiry.

**KOMA for Elected Officials:** LKM is offering a special virtual Kansas Open Meetings Act training for Elected Officials on February 23<sup>rd</sup> at 2pm. The \$75 cost will be covered by the City and includes a \$50 KOMA manual. I strongly urge all Elected Officials to participate. If the time isn't good, registrants will receive a link to a recording. Please let me know if we can get you registered.

**Pet Clinic:** The Humboldt Police Department and Red Barn Veterinary Clinic hosted the annual pet clinic at Waggin' Tails. Thanks to all of them! They vaccinated 80 animals, microchipped 26 and trimmed nails on 18. They licensed five cats and 39 dogs.

**Update for 2021 Gas Crisis:** KMGGA continues to manage the cost of gas, which continues to be inflated. The cost is inflated, due to exporting to foreign markets, lower storage volumes, and market volatility due to fear of another weather event. KMGGA has changed their gas purchase policy to reduce daily market purchase from 30% to 20%. The downside is that if we have warm weather, the daily price may be lower than the future price and we're 10% closer to having excess gas that we still have to pay for or sell back at discounted prices.

I received an update, this morning, that KMGGA is still working on negotiating refunds with our suppliers in hopes that we can avoid costly lawsuits.

**911 Backup Call Center:** Shannon and I will be meeting with Chelsie Angleton, Director of the Allen County Emergency Communications & Emergency Management about the possibility of a backup location in Humboldt.

**Annual Financial Audit:** The Annual Financial Audit is scheduled for Wednesday, March 30.

**Jake LaTurner Mobile Office Hour:** Congressman LaTurner's staff will be at the Humboldt City Hall lobby on Thursday, February 17 at 2:30 to 3:30 to hear public comments and answer questions. Here is a list of issues that the office regularly handles:

- Obtaining a missing record
- Veterans Benefits
- Social Security Applications
- Passport Processing

- Medicare & Medicaid Assistance
- United States Postal Services
- Department of Housing and Urban Development
- All issues involving federal agencies

Motion by Goodner, second by Hart to adjourn the meeting. Motion carried unanimously.  
Meeting adjourned at 7:13 p.m.



Nobby Davis, Mayor

Attest:



Staci Johnson, City Clerk







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### AGENDA - Revised

#### REGULAR CITY COUNCIL MEETING

Monday, March 14, 2022 – 6:00 P.M.

1. Reciting of Pledge of Allegiance
2. Invocation by Cameron Carter
3. Public comments on non-agenda items--not to exceed fifteen (15) minutes and three minutes per person and/or topic.
4. **CONSENT AGENDA:** All items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so request, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
  - a. Approval of Minutes of Regular Council Meeting, February 14, 2022.
  - b. Warrant Ordinance (expenditures)
5. Consider request to host Prom Grand March on the Square on Saturday, April 9<sup>th</sup> – Maddox Johnson
6. Consider request to host Farmers' Market – Calvin Parker, Allen County Farmers' Market
7. Consider request to host Patriot Celebration in the Square – Calvin Parker
8. Approve Grant Agreement No. 22-PF-008 with the State of Kansas, Department of Commerce for a CDBG Grant for street improvements – Cole
9. Approve Notice to Proceed with BG Consultants for Professional Services for Street Improvements – Bruce Boettcher, BG
10. \*Discuss Notice of Intent and Public Meeting Notice for USDA Water System Project – Cole
11. Consider space at City Hall to house a 911 Call Center Backup – Cole
12. City Administrator's Report – Cole
13. Humboldt WWTF UV Disinfection Improvements
14. Adjourn

**REGULAR CITY COUNCIL  
MEETING MINUTES  
Monday, March 14, 2022 – 6:00 P.M.**

The Council met in regular session on Monday, March 14, 2022, in the Community Room at City Hall and by Zoom. Mayor Davis called the meeting to order at 6:00 p.m. with the following Councilmembers present: Crawford, Barton, Hart, Bowman and Holinsworth. Attending by Zoom: Shreeve. Absent: Goodner and Cloutier. Also present: City Administrator Herder, City Clerk Staci Johnson, Eddie Harner, Pastor Cameron Carter, Calvin Parker, Nick Reynolds – The Humboldt Union, Jeremy Bulk – Public Works Director, Susan Lynn – Iola Register, and Maddox Johnson. Attending by Zoom: Bruce Boetcher and City Attorney Fred Works.

The meeting was opened with the Pledge of Allegiance and Pastor Cameron Carter gave the invocation.

Public Comments: None

**Consent Agenda:**

- a. Approval of Minutes of Regular Council Meeting February 14, 2022.
- b. Warrant Ordinance No. 271 dated March 14, 2022 in the amount of \$317,047.09
- c. Warrant Ordinance No. 272 dated March 29, 2022 in the amount of \$ 23,793.69

Motion by Crawford, second by Hart to approve the Consent Agenda. Motion carried unanimously.

Maddox Johnson, President of the Junior Class would like to ask permission to utilize the square for Grand March on April 9<sup>th</sup>, 2022, at 6:30 p.m. Motion by Holinsworth, second by Crawford to allow the Junior Class to host the Grand March for Prom on the Square Saturday, April 9<sup>th</sup>, 2022. Motion carried unanimously.

Calvin Parker would like to host the Allen County Farmers' Market again this year in front of the City Hall, blocking off 8<sup>th</sup> Street from Bridge to New York Street. Calvin will take care of blocking the road. The Farmers' market will start the first Saturday in May from 8-11 am. Motion by Bowman, second by Barton. Motion carried unanimously.

Calvin Parker would like to continue the Patriot's Celebration that his late wife Vona Parker had started last year and will rename it as Vona J. Parker Veteran's Memorial. He plans on having this event in July or October.

Motion by Holinsworth, second by Hart to approve Grant Agreement No. 22-PF-008 between the State of Kansas Department of Commerce and the City of Humboldt. With the terms of this agreement, the Department shall provide the City of Humboldt the total sum of \$492,086 in Community Development Block Grant funds. In addition, the City of Humboldt shall provide \$210,894 in other sources of funds to this Community Development Program. Motion carried unanimously.

Motion by Holinsworth, second by Barton to authorize BG Consultants, Inc. to execute the professional services contract dated October 15, 2021, for the Street System Improvements and authorize City Administrator Herder to sign. Motion carried unanimously.

City of Humboldt intends to file an application with the USDA Rural Development for financial assistance to rehabilitate the Drinking Water System for the City. The notice of intent and public meeting needs to be published in the paper ten days before the decision is made. Motion by Holinsworth, second by Crawford to approve publication for a public meeting April 11, 2022 at 6:00 pm. Motion carried unanimously.

City Administrator Herder would like approval to discuss with the County Commissioners about hosting a backup location here at City Hall to house a 911 Call Center. Motion by Holinsworth, second by Barton to give City Administrator Herder the approval to discuss with the Commissioners and to offer City Hall space. Motion carried unanimously.

### **City Administrator's report:**

**Wastewater COVID Surveillance:** We are participating in a 13-week wastewater surveillance program to monitor for COVID, with LuminUltra and CDC. We have completed five weeks and we are receiving data weekly. It's difficult to make sense of the actual numeric data, but I've printed a summary regarding detection.

Based on this report, Delta has been below level of detection limits, but we had Omicron in February, dropping off to not detected, and now back to detected for last Wednesday.

**Building a Stronger Economy:** I completed three applications for the BASE grant. Awards will be announced after March 25<sup>th</sup>.

**Water Tower Leak:** For the second time since we had the broken fill tube repaired, last year, the fitting where the new pipe joins the old pipe has failed. Cunningham Tank and Tower Services was here, today, to repair the leak.

**Spring Cleanup:** The Spring Cleanup north of Bridge will be Friday, April 29 and south of Bridge on Saturday, April 30. Brush Cleanup will be Monday, April 25<sup>th</sup>. Information will go out in the April billing. See inserts in your council packet.

**EPA Visit:** We will be hosting representatives of the EPA and KDHE on Wednesday, March 16. We have been assured that this is not a compliance visit, but to learn about Humboldt and rural America. They want to be sure that rural communities will be able to access funds from the Bilateral Infrastructure Bill (BIL) to support Environmental Justice (EJ) causes across the Nation. They are hoping to gain insight into how they may better support/reach out/listen and encourage other communities in the Region (Kansas, Missouri, Nebraska, and Iowa).

**CCMFOA Conference:** Staci will be attending the City Clerks and Municipal Finance Officers Association Spring Conference, in Manhattan, on Wednesday through Friday, this week.

**Annual Financial Audit:** The Annual Financial Audit is scheduled for Wednesday, March 30.

**Municipal Training Institute:** The League is offering three MTI. Please let me know if any of these sound interesting and you would like to sign up.

- Personnel Management, April 6, Virtual
- Social Media for Cities, May 4, Virtual
- Planning & Zoning, May 11, Derby, KS

**Governing Body Institute and Kansas Mayors Conference:** GBI will be April 29-30 at Manhattan. It is specifically geared towards elected officials.



Motion by Barton, second by Crawford to amend the agenda and add #13: Wastewater Treatment Facility UV Disinfection Improvements. Motion carried unanimously.

BG Consultants sent out Requests for Proposals for the Humboldt WWTF UV Disinfection Improvements. BG Consultants received two UV disinfection equipment proposals from Glasco UV represented by Haynes Equipment in the amount of \$99,750 and Suez Treatment Solutions represented by EPEC for \$186,216. BG Consultants is asking the City Council to take the following actions:

- Authorize BG Consultants to submit relevant project data to the Kansas Department of Health and Environment (KDHE) for project approval/concurrence prior to accepting the Glasco UV Proposal.
- Accept the Glasco UV Improvements proposal for \$99,750 contingent upon KDHE approval/concurrence.

Motion by Holinsworth, second by Crawford. Motion carried unanimously.

Motion by Bowman, second by Hart to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:50 p.m.



Nobby Davis, Mayor

Attest:



Staci Johnson, City Clerk







# CITY OF HUMBOLDT

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### AGENDA - Revised

#### REGULAR CITY COUNCIL MEETING

Monday, April 11, 2022 – 6:00 P.M.

1. Reciting of Pledge of Allegiance
2. Invocation by Pastor Marge Cox, Humboldt United Methodist Church
3. Public comments on non-agenda items--not to exceed fifteen (15) minutes and three minutes per person and/or topic.
4. **CONSENT AGENDA:** All items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so request, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
  - a. Approval of Minutes of Regular Council Meeting, March 14, 2022.
  - b. Warrant Ordinance (expenditures)
5. Recognize Jeff Bowman for his 23 years 11 months of service and retirement from the Humboldt Volunteer Fire Department
6. Public Meeting to discuss the Water System Improvement Project – Bruce Boettcher, BG Consultants
7. Consider Proclamation for Child Abuse Prevention Month - CASA of the 31st Judicial District, Hope Unlimited, and Kansas Children's Service League
8. *Executive Session to discuss acquisition of property – Cole (suspend)*
9. Approve Mayor's Appointments and select Council President – Mayor Davis
10. Consider cleanup day at Mt. Hope Cemetery – Cole
11. Discuss pool information, lifeguard ages, and wages – Cole
12. *Consider space at City Hall to house a 911 Call Center Backup – Cole (suspend)*
13. *Consider sewer extension to unserved lots at 9<sup>th</sup> and Franklin Streets – Cole (suspend)*
14. City Administrator's Report – Cole
15. Adjourn

**REGULAR CITY COUNCIL  
MEETING MINUTES  
Monday, April 11, 2022 – 6:00 P.M.**

The Council met in regular session on Monday, April 11, 2022, in the Community Room at City Hall and by Zoom. Mayor Davis called the meeting to order at 6:00 p.m. with the following Councilmembers present: Crawford, Barton, Hart, Bowman, Shreeve, Cloutier, Holinsworth and Goodner. Also present: City Clerk Staci Johnson, Eddie Harner, Pastor Cameron Carter, Nick Reynolds – The Humboldt Union, Jeremy Bulk – Public Works Director, Susan Lynn – Iola Register, Chief Shannon Moore, Bruce Boettcher – BG Consultants, Daren Peters, Thad Wells, David Wells, Donny Vanleeuwen – Humboldt Volunteer Fire Department, Pastor Jerry Neeley, Pastor Marge Cox, Donita Garner, Alisha Turner, Megan Melwes, Christina Turner, Aimee Daniels, and Joe Francis – Court Appointed Special Advocates for Children. City Administrator Herder and City Attorney Fred Works were absent.

The meeting was opened with the Pledge of Allegiance and Pastor Marge Cox gave the invocation.

Public Comments: None

**Consent Agenda:**

- a. Approval of Minutes of Regular Council Meeting March 14, 2022.
- b. Warrant Ordinance No. 273 dated April 11, 2022 in the amount of \$156,523.20
- c. Warrant Ordinance No. 274 dated April 28, 2022 in the amount of \$56,668.62

Motion by Cloutier, second by Crawford to approve the Consent Agenda. Motion carried unanimously.

Councilmember Bowman was recognized for his retirement with the Humboldt Volunteer Fire Department. Bowman retired with 23 years 11 months of service.

Bruce Boettcher with BG Consultants opened the Public Meeting at 6:05 pm for environmental discussion on the water system improvements through the USDA Rural Development Funding Agency. After discussion the Public Meeting was closed at 6:08 pm.

Aimee Daniels with CASA and Donita Garner with Hope Unlimited presented the council with a proclamation declaring April as Child Abuse Prevention Month. Mayor Davis hereby proclaims the month of April as Child Abuse Awareness and Prevention Month.

**The Mayor made the following annual appointments:**

- City Attorney: Fred Works
- City Treasurer: Lora Hunt
- Municipal Judge: Patti Miklos
- City Inspector: Jeremy Bulk
- Chamber of Commerce Representative: Herder & Peters
- Swimming Pool, Parks and Buildings: Cloutier, Shreeve & Crawford
- Ordinances, Insurance and Claims: Bowman, Goodner & Shreeve
- Utilities (Utility Hearing, Gas, Water and Sewer) Bowman, Hart & Barton

- Public Safety (ADA, Fire, Police, Animal Control): Bowman, Hart & Holinsworth
- Finance and Licenses: Shreeve, Crawford & Cloutier
- Personnel: Holinsworth, Barton & Crawford
- Growth Committee: Barton, Goodner & Cloutier
- Street Committee: Holinsworth, Goodner & Hart

**City Planning Committee/Zoning Board of Appeals**

- Joe Works: 2020-2023
- Craig Newman: 2022-2025
- Matt Korte: 2020-2023
- Bob Johnson: 2020-2023
- Mike Klauman: 2020-2023

**Humboldt Library**

- Jenelle Johnson
- Michelle Umholtz
- Tom Rutledge
- Niccole Beagley
- Krista Brady
- Sheryl Palmer
- Kelly Francis

**Housing Authority**

- Ellie Walburn: Expires 2024
- Carolyn Moore: Expires 2024
- Judy Arbeiter: Expires 2024
- Tom Rutledge: Expires 2025
- Donna Ellsworth: Expires 2023

- **Official City Newspaper:** The Humboldt Union
- **Official Depositories:** Emprise Bank, Community National Bank and Municipal Investment Pool.

Motion by Holinsworth, second by Goodner to accept the Mayor's appointments. Motion carried unanimously.

Motion by Holinsworth, second by Shreeve to appoint Paul Cloutier as President of the Council. Motion carried unanimously.

Mayor Davis is asking for volunteers to help with Clean Up Day at Mount Hope Cemetery. Councilmembers Holinsworth & Hart have agreed to host the cleanup day for each 5<sup>th</sup> Saturday.

We are having issues with hiring lifeguards and managers for the City Pool this year. Per the U.S. Department of Labor Wage and Hour Division 15 years of age may be employed as lifeguards at traditional swimming pools. Mayor Davis wants the approval to hire 15-year-olds as lifeguards this year. Motion by Holinsworth, second by Shreeve to allow City Administrator Herder to go ahead and hire individuals that are 15 years of age and have them trained and certified by the American Red Cross.

**City Administrator's report:**

**New Fire Pumper Truck:** The chassis was delivered in February, several months late. Toyne prebuilt the body in preparation and has mounted the body and pump on the chassis. The new delivery date is May 2022.

**Sports Complex Annexation:** We have received a voluntary petition from USD258 to annex the Sports Complex property. Once we receive accurate property descriptions, we'll need to complete the process with an ordinance.

**Spring Cleanup:** The Spring Cleanup north of Bridge will be Friday, April 29 and south of Bridge on Saturday, April 30. Brush Cleanup will be Monday, April 25<sup>th</sup>. Information will go out in the April billing.

**Annual Financial Audit:** The Annual Financial Audit was completed on Wednesday, March 30.

**Governing Body Institute and Kansas Mayors Conference:** GBI will be April 29-30 at Manhattan. It is specifically geared towards elected officials.

Motion by Holinsworth, second by Barton to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:34 p.m.



Nobby Davis, Mayor

Attest:



Staci Johnson, City Clerk







# CITY OF HUMBOLDT

## OFFICE OF CITY ADMINISTRATION

725 Bridge, PO Box 228 · Humboldt, KS 66748-0228 · Ph: (620)473-3232 · Fax: (620)473-2133 · [www.humboldtkansas.org](http://www.humboldtkansas.org)

### AGENDA - Revised

#### REGULAR CITY COUNCIL MEETING

Monday, May 9, 2022 – 6:00 P.M.

1. Reciting of Pledge of Allegiance
2. Invocation by Pastor Matthew Jennings, St. Peter's Lutheran Church
3. Public comments on non-agenda items--not to exceed fifteen (15) minutes and three minutes per person and/or topic.
4. **CONSENT AGENDA:** All items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so request, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
  - a. Approval of Minutes of Regular Council Meeting, April 11, 2022.
  - b. Warrant Ordinance (expenditures)
5. 2021 Financial Audit Report – Neil Phillips, Jarred, Gilmore & Phillips, PA
6. Consider request by Damaris Kunkler, Revival Music Hall, to lease Camp Hunter for the Middle of Everywhere Festival, September 2 – 5, 2022.
7. \*Consider Fuel Surcharge Fee for JKS – Cole
8. Executive Session to discuss acquisition of property – Cole
9. Update on pool and review Pool Flyer – Cole
10. Executive Session to discuss trade secrets – Cole
11. Consider sewer extension to unserved lots at 9<sup>th</sup> and Franklin Streets – Cole *Table*
12. Discuss pending vacancy of City Council position – Cole
13. City Administrator's Report – Cole
14. Adjourn

**REGULAR CITY COUNCIL  
MEETING MINUTES  
Monday, May 9, 2022 – 6:00 P.M.**

The Council met in regular session on Monday, May 9, 2022, in the Community Room at City Hall. Mayor Davis called the meeting to order at 6:00 p.m. with the following Councilmembers present: Crawford, Barton, Hart, Bowman, Shreeve, Cloutier, and Holinsworth. Councilmember Goodner was absent. Also present: City Administrator Cole Herder, City Clerk Staci Johnson, Damaris Kunkler, Pastor Cameron Carter, Nick Reynolds – The Humboldt Union, Jeremy Bulk – Public Works Director, Susan Lynn – Iola Register, Pastor Jerry Neeley, Pastor Matthew Jennings, Neil Phillips – Jared, Gilmore & Phillips, Jeff Barnett, Matt Korte, Blake McDaniel and City Attorney Fred Works.

The meeting was opened with the Pledge of Allegiance and Pastor Matthew Jennings gave the invocation.

**Public Comments:** Jeff Barnett and Matt Korte with the Owl Creek Jamboree wanted to thank the town for letting them host the Jamboree in Humboldt. Barnett also, gave the City \$228.00 from a 50/50 raffle that was held to help with improvements at Camp Hunter.

**Consent Agenda:**

- a. Approval of Minutes of Regular Council Meeting April 11, 2022.
- b. Warrant Ordinance No. 275 dated May 9, 2022 in the amount of \$307,706.49.
- c. Warrant Ordinance No. 276 dated May 26, 2022 in the amount of \$289,825.03.

Motion by Cloutier, second by Shreeve to approve the Consent Agenda. Motion carried unanimously.

Neil Phillips with Jarred, Gilmore & Phillips, PA went over the 2021 Financial Audit Report. Phillips said, “You have a good audit in front of you, you’ve had a good year.” City Administrator Herder would like a motion to have Mayor Davis, City Administrator Herder and City Clerk Staci Johnson sign the audit report. Motion by Cloutier, second by Bowman. Motion carried unanimously.

Damaris Kunkler with Revival Music Hall would like to lease Camp Hunter for the “Middle of Everywhere Festival” over Labor Day weekend September 2, 2022, thru September 5, 2022. The festival would follow the same contract that was presented for Owl Creek Jamboree. Motion by Shreeve, second by Hart. Motion carried unanimously.

City Administrator Herder informed the council that with the price of fuel JKS’ contract states that he will have to charge a surcharge fee. JKS’ fuel costs should exceed an average of \$5.00 per gallon for any thirty-day period, the parties agree that they will negotiate and agree upon a fuel surcharge to be imposed to help JKS’ offset and defray such fuel expenses. After discussion the Council gave permission to City Administrator Herder to negotiate with JKS Sanitation.

Motion by Holinsworth, second by Cloutier that the Governing Body recess to executive session as authorized by the Open Meetings Law for discussion of Acquisition of Property. Meeting will be recessed for ten minutes at 6:53 p.m. and will resume regular session at 7:03 p.m. in the Community Room at City Hall. Mayor Davis, City Administrator Herder, Councilmembers and Fred Works were requested to be present in executive session. Motion carried unanimously.

The meeting resumed regular session at 7:03 p.m. No action was taken.

Opening day for the Humboldt Municipal Pool is Monday, May 30<sup>th</sup>, 2022. The Pool will be open from 1:30 p.m. to 7:00 p.m. Sunday through Saturday. Closing Date – Wednesday, August 10<sup>th</sup>, 2022.

Motion by Holinsworth, second by Crawford that the Governing Body recess to executive session as authorized by the Open Meetings Law for discussion of Trade Secrets. Meeting will be recessed for fifteen minutes at 7:14 p.m. and will resume regular session at 7:29 p.m. in the Community Room at City Hall. Mayor Davis, City Administrator Herder, Councilmembers and Fred Works were requested to be present in executive session. Motion carried unanimously.

The meeting resumed regular session at 7:29 p.m. No action was taken.

Table #11 – Consider sewer extension to unserved lots at 9<sup>th</sup> and Franklin Streets to the next Council Meeting, June 13<sup>th</sup>, 2022.

Councilmember Drue Barton will be leaving the Council due to moving to Kirksville, Missouri.

#### **City Administrator's report:**

**Mt. Hope Volunteer Workday:** A group met for several hours on the morning of Saturday, April 30<sup>th</sup> to trim trees and clean up fallen tree limbs. Volunteers included Cindy Holinsworth, Jim Wood, Larry Barnett, Doug Leonard, Sarah Hart and Carlin Hart.

**Annual Financial Audit:** The Annual Financial Audit was completed on Wednesday, March 30.

**Humboldt Community Conversation:** Thrive Allen County will be hosting a Humboldt Community Conversation at the Elementary School gym, Tuesday, May 10<sup>th</sup> at 6:30 pm.

**Street Work:** We have two Maintenance Workers dedicated to street work full time. They are working to patch holes, clean ditches for drainage on upcoming chip and seal projects and cutting trees for equipment clearance. In addition to the CDBG chip and seal project for 2023, the County will assist with chip and seal of streets this year.

**On call pay:** Our current on call pay for Maintenance Department, Water Plant, and Wastewater Plant is \$10 per day, plus time worked with a two-hour minimum. On Friday, I was asked by some of those employees to submit a request to the Mayor and Council for an increase. I will review the current policy and present that information to you at a later date.

**Humboldt Flood Forecast:** After the impact of flooding and the difficulty in forecasting for flooding on the Neosho River at Humboldt, we inquired about installing a station. We've recently been informed that the U.S. Army Corps of Engineers Silver Jackets Program and Flood Plain Management Services Program will be initiating a project to make forecasts. This is very preliminary, and I will provide additional information as it is available.

**Allen County Placemaking Plan:** This evening, Thrive Allen County, Atlas Community Studios, and McClure will be presenting the Allen County Placemaking Plan which will feature an overview of Allen County's:

- Economic and quality of life assessment
- Recommended strategies
- Potential partnerships and funding sources
- Best practices

I spent the afternoon in a preview presentation for the cities since our council meetings are at the same time. There was some very enlightening information shared and recommendations on how to proceed. I believe there will be a very comprehensive publication of the information made available.

**Lt. Scott Aikins' Retirement:** Scott is retiring at the end of this month. There will be a reception at City Hall on his last day, Friday, May 27<sup>th</sup>, 2 —4 pm.

**Memorial Day:** City offices will be closed.

**Kansas Government Journal:** Did you read it?

**Personnel Changes:**

**Wastewater Plant:** Clayton Hegwald transferred from Maintenance to Wastewater Plant Operator in March.

**Maintenance Worker:** We hired Derrick Barton and Larry Trester in March.

**Water Plant Operator:** Cayden Hartwig will start on Wednesday.

**Seasonal Worker:** Lonnie Orr

**Pool Co-Managers:** Byron Marshall and Cara Roach

**Lifeguards:** Morgan Sterling, Ella Lassman, Robbie Robinson, Brigg Shannon, Elizabeth Neeley, Drake Ratcliff, Cassidy Friend, and Asher Hart.

I appreciate our staff stepping up and covering shortage of employees in the Maintenance Department, at the Water Plant and Sewer Plant over the past several months. The Maintenance Department is currently staffed with seven when a full staff could be as much as ten.

Motion by Bowman, second by Hart to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:47 p.m.



Nobby Davis, Mayor

Attest:

  
Staci Johnson, City Clerk







# CITY OF HUMBOLDT

## OFFICE OF CITY ADMINISTRATION

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### AGENDA

#### REGULAR CITY COUNCIL MEETING

Monday, June 13, 2022 – 6:00 P.M.

**The City's new Pumper Fire Truck will be on display at City Hall at 5:30 pm.**

1. Reciting of Pledge of Allegiance
2. Invocation by Pastor Robert Favors, Poplar Grove Baptist Church
3. Public comments on non-agenda items--not to exceed fifteen (15) minutes and three minutes per person and/or topic.
4. **CONSENT AGENDA:** All items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so request, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
  - a. Approval of Minutes of Regular Council Meeting, May 9, 2022.
  - b. Warrant Ordinance (expenditures)
5. Consider appointment to vacated City Council position – Mayor Davis
6. Designate the Mayor as the Representative Signature for the USDA-RD application
7. Consider Ordinance #1533, approving agreement for KDHE Loan Agreement – Cole
8. Consider agreement with Jarred, Gilmore & Phillips for 2022 Financial Audit
9. Consider permanent appointment of Jeremy Bulk as KMGA director
10. Discuss budget process – Cole
11. Executive Session to discuss trade secrets – Cole
12. Consider sewer extension to unserved lots at 9<sup>th</sup> and Franklin Streets – Cole
13. Executive Session for Attorney Client privilege – Cole
14. City Administrator's Report – Cole
15. Adjourn

**REGULAR CITY COUNCIL  
MEETING MINUTES  
Monday, June 13, 2022 – 6:00 P.M.**

The Council met in regular session on Monday, June 13, 2022, in the Community Room at City Hall. Mayor Davis called the meeting to order at 6:00 p.m. with the following Councilmembers present: Crawford, Bowman, Shreeve, Goodner and Holinsworth. Councilmembers Hart and Cloutier were absent. Also present: City Administrator Cole Herder, City Clerk Staci Johnson, Eddie Harner, Pastor Cameron Carter, Nick Reynolds – The Humboldt Union, Jeremy Bulk – Public Works Director, Susan Lynn – Iola Register, Pastor Jerry Neeley, Calvin Parker, Beth Barlow, Chief Shannon Moore, Pastor Robert Favors, Kyle Owens, Loren Korte and Rosan Williams – PSI Insurance, Blake McDaniel and City Attorney Fred Works.

The meeting was opened with the Pledge of Allegiance and Pastor Robert Favors gave the invocation.

**Public Comments:** Loren Korte and Rosan Williams with PSI Insurance presented a dividend check in the amount of \$20,979.20 for the EMC Municipality Safety program for the 2021-2022 policy period.

Beth Barlow will host an Open House with the Engineers for the Last Mile Rail Trail Connector on June 28th, 2022.

**Consent Agenda:**

- a. Approval of Minutes of Regular Council Meeting May 9, 2022.
- b. Warrant Ordinance No. 277 dated June 13, 2022 in the amount of \$230,244.44.
- c. Warrant Ordinance No. 278 dated June 28, 2022 in the amount of \$11,780.92.

Motion by Holinsworth, second by Shreeve to approve the Consent Agenda. Motion carried unanimously.

Motion by Bowman, second by Crawford to amend the agenda by adding item #5a: Beth Barlow Housing Grant.

Mayor Davis gave his recommendation to appoint Blake McDaniel as a Councilmember due to the vacated position left by Drue Barton. Motion by Shreeve, second by Crawford. Motion carried unanimously. City Clerk Staci Johnson gave the Oath of Office to Blake McDaniel.

Beth Barlow, member of A Bolder Humboldt, presented a request to re-apply for a housing grant on behalf of the City of Humboldt. Barlow is writing the grant for \$650,000. Shreeve motioned to allow A Bolder Humboldt to apply for a Housing Grant in the name of the City, second by Goodner. Motion carried unanimously.

City Administrator Herder would like the Council to designate Mayor Davis as the Representative Signature for the USDA-RD application. Motion by Holinsworth, second by Bowman. Motion carried unanimously.

Motion by Holinsworth, second by Crawford to adopt Ordinance No. 1533 authorizing the execution of a loan agreement between the city of Humboldt, Kansas and the State of Kansas, acting by and through the Kansas Department of Health and Environment for the purpose of obtaining a loan from the Kansas Public Water Supply Loan Fund for the purpose of financing a Public Water Supply project; establishing a dedicated source of revenue for repayment of such loan; authorizing and approving certain documents in connection therewith; and authorizing certain other actions in connection with the loan agreement. Motion carried unanimously.

Motion by Shreeve, second by Bowman to approve Jarred, Gilmore and Phillips for the 2022 audit performing the audit services for an amount not to exceed \$6,700.00. The City may be subject to a Single Audit in 2022 if Federal expenditures exceed \$750,000.00. If so, additional audit procedures will be required by the Single Audit Act. Estimated fees for these additional services will be \$2,100.00. Motion carried unanimously.

Motion by Holinsworth, second by Goodner to appoint Jeremy Bulk, Public Works Director to serve on the Kansas Municipal Gas Agency Board of Directors for a two-year term beginning September 1, 2022. Motion carried unanimously.

City Administrator Herder discussed the budget process for 2023.

Motion by Holinsworth, second by Goodner that the Governing Body recess to executive session as authorized by the Open Meetings Law for discussion of Trade Secrets. Meeting will be recessed for twenty minutes at 6:36 p.m. and will resume regular session at 6:56 p.m. in the Community Room at City Hall. Mayor Davis, City Administrator Herder, Councilmembers, Calvin Parker, Kyle Owens, and City Attorney Fred Works were requested to be present in executive session. Motion carried unanimously.

Council came out of Executive Session at 6:50 p.m. with 6 minutes remaining. Motion by Bowman, second by Shreeve that the Governing Body recess to executive session as authorized by the Open Meetings Law for discussion of Attorney Client Privileges for six minutes at 6:50 p.m. and will resume regular session at 6:56 p.m. in the Community Room at City Hall. Mayor Davis, City Administrator Herder, Councilmembers and City Attorney Fred Works were requested to be present in executive session. Motion carried unanimously.

Council came out of Executive Session at 6:56 p.m. and asked for eight more minutes. Motion by Holinsworth, second by Goodner that the Governing Body recess to executive session as authorized by the Open Meetings Law for discussion of Attorney Client Privileges for eight more minutes at 6:56 p.m. and will resume regular session at 7:03 p.m. in the Community Room at City Hall. Mayor Davis, City Administrator Herder, Councilmembers and City Attorney Fred Works were requested to be present in executive session. Motion carried unanimously.

The meeting resumed regular session at 7:04 p.m. No action was taken.

Motion by Goodner, second by Bowman that the Governing Body recess to executive session as authorized by the Open Meetings Law for discussion of Attorney Client Privileges. Meeting will be recessed for ten minutes at 7:06 p.m. and will resume regular session at 7:16 p.m. in the Community Room at City Hall. Mayor Davis, City Administrator Herder, Councilmembers and Fred Works were requested to be present in executive session. Motion carried unanimously.

The meeting resumed regular session at 7:16 p.m. No action was taken.

**City Administrator's report:**

**Mt. Hope Cemetery:** Mt. Hope Cemetery looked nice for Memorial Day weekend. Special thanks to Jim Woods who continued to put in a lot of hours trimming trees after the workday. We'll soon be picking up all decorations that are not in permanent vases or mounted on stones.

**Pool Opening:** The pool opening went well with 190 in attendance at the Free Splash Day on Memorial Day. We've got a good staff of managers and lifeguards. We've done a lot of work to the pool — new roofs on buildings, painted pool house, refreshed mural, new diving board, new chemical controller, and new (used) robot vacuum.

Season Passes are available at City Hall, where you can also sign up for Pool Parties.

**New trees in Square:** Southern Star donated \$1000 to plant trees in the Square in observance of Earth Day. Tony's Lawn Care planted two Maple Autumn Blaze and one Ivory Silk Lilac.

**Patriot Day:** The date has been set for Saturday, June 25<sup>th</sup> and will be held in the Square.

**Kansas Government Journal:** A photograph of Humboldt's downtown was on the cover and inside was a reprinted article from Pivot Projects about "Regenerating Society One Cell at a Time".

Motion by Goodner, second by Crawford to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:22 p.m.

  
Nobby Davis, Mayor

Attest:

  
Staci Johnson, City Clerk







# CITY OF HUMBOLDT

## OFFICE OF CITY ADMINISTRATION

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### AGENDA

#### REGULAR CITY COUNCIL MEETING

Monday, July 11, 2022 – 6:00 P.M.

1. Reciting of Pledge of Allegiance
2. Invocation by Pastor Jerry Neeley, First Baptist Church
3. Public comments on non-agenda items--not to exceed fifteen (15) minutes and three minutes per person and/or topic.
4. **CONSENT AGENDA:** All items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so request, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
  - a. Approval of Minutes of Regular Council Meeting, June 13, 2022.
  - b. Warrant Ordinance (expenditures)
  - c. Approve Ordinances 1534 and 1535 to adopt Standard Traffic Ordinances and Uniform Public Offence Code for Kansas Cities.
5. Recognize David Wells for his 31 years 5 months of service and retirement from the Humboldt Volunteer Fire Department.
6. Consider Resolution 07-11-2022 and Agreement for the Kansas Down Payment Assistance (grant) Program – Kansas Down Payment Assistance
7. Consider request for A Bolder Humboldt to host Water Wars on the Square on August 13<sup>th</sup> – Damaris Kunkler, A Bolder Humboldt
8. Discuss request to increase On-Call pay – Cole
9. Discussion about Allen County Economic Development – Jonathon Goering
10. Discuss disposition of old pumper of fire truck – Cole
11. Consider RNR and RNR Hearing Notice – Cole
12. Review and Consider Gas Emergency and Awareness Plans – Cole
13. Discuss Effectiveness of the Gas Awareness Plan – Cole
14. Discuss agreement with Viaanix to establish Low Range Wide Area Network (LoRaWAN) infrastructure for smart city capabilities – Cole
15. Update on sewer extension to unserved lots at 9<sup>th</sup> and Franklin Streets – Cole
16. City Administrator's Report – Cole
17. Adjourn

**REGULAR CITY COUNCIL  
MEETING MINUTES  
Monday, July 11, 2022 – 6:00 P.M.**

The Council met in regular session on Monday, July 11, 2022, in the Community Room at City Hall. Mayor Davis called the meeting to order at 6:00 p.m. with the following Councilmembers present: Crawford, Bowman, Cloutier, Goodner, McDaniel and Holinsworth. Councilmembers Shreeve and Hart were absent. Also present: City Administrator Cole Herder, City Clerk Staci Johnson, Eddie Harner, Nick Reynolds – The Humboldt Union, Jeremy Bulk – Public Works Director, Susan Lynn – Iola Register, Pastor Jerry Neeley, Calvin Parker, Chief Shannon Moore, Roger Vincent – Waste Water Superintendent, Ross Daniels, Tim Hess, Damaris Kunkler, David, Soni, Tilar, Thad, Kayli, Braxton & Mattix Wells, Taylyn Goff, Derek Onnen, Charles Ross, Darren Peters, Fire Chief Sean McReynolds, Christy McReynolds, Donny Vanleeuwen, Jonathon Goering and Lisse Regehr – Allen County Economic Development. Attending by Zoom: Diana Minardi. City Attorney Fred Works was absent.

The meeting was opened with the Pledge of Allegiance and Pastor Jerry Neeley gave the invocation.

**Public Comments:** No Public Comments

**Consent Agenda:**

- a. Approval of Minutes of Regular Council Meeting June 13, 2022.
- b. Warrant Ordinance No. 279 dated July 11, 2022 in the amount of \$145,912.08
- c. Warrant Ordinance No. 280 dated July 27, 2022 in the amount of \$ 15,273.51
- d. Approve Ordinance #1534 and #1535 to adopt Standard Traffic Ordinances and Uniform Public Offense Code for Kansas Cities.

Motion by Cloutier, second by Crawford to approve the Consent Agenda. Motion carried unanimously.

Fireman David Wells was recognized for his retirement with the Humboldt Volunteer Fire Department. Wells retired with 31 years 5 months of service.

Diana Minardi spoke to the Council about adopting a resolution and signing a Cooperation Agreement for Kansas Down Payment Assistance Program. KansasDPA Program is for homebuyers. KansasDPA helps put qualified homebuyers into homes by providing a fixed rate first mortgage, along with assistance for a down payment and closing cost. Motion by Holinsworth, second by Cloutier to adopt resolution No. 07-11-2022 a resolution of the governing body of the City of Humboldt, Kansas authorizing the execution of a cooperation agreement pursuant to the Kansas Local Residential Housing Finance Law, K.S.A. 12-5219 ET SEQ., as amended, between the cooperating jurisdiction and Sedgwick County, Kansas and Shawnee County, Kansas authorizing the issuers to exercise, on behalf of the cooperating jurisdiction, the authority and powers conferred by the Kansas Local Residential Housing Finance Law and Signing a Cooperation Agreement. Motion carried unanimously.

Damaris Kunkler with A Bolder Humboldt is requesting to host Water Wars again this year and to be held on August 13th, 2022, from 9 am to 4 pm. Kunkler would also, like to close the four blocks around the square for the parade, south side of New York will open back up after parade. Motion by Holinsworth, second by Crawford to allow A Bolder Humboldt the use of the City Square for Water Wars. Motion carried unanimously.

A request from a petition to increase On-Call Pay due to the rising prices of transportation and the fact that On-Call Pay has not been adjusted for many years now. Charles Ross, Wastewater Treatment Plant Operator spoke in favor of the increase. Motion by Holinsworth, second by Goodner to raise On-Call Pay to \$15.00 for Monday thru Friday and \$25.00 for Weekends and Holidays. Motion carried unanimously.

Motion by Holinsworth, second by Cloutier that the On-Call Pay be Effective July 3<sup>rd</sup>, 2022. Motion carried unanimously.

Jonathon Goering and Lissa Regehr with Allen County Economic Development went over the report that Atlas created about Housing and Economic Development in Allen County.

Discussion was had on disposition of the 1993 Pumper Fire Truck. Ross Daniels with Daniel's Auction Service was present for any questions. Motion by Holinsworth, second by Goodner to have Daniel's Auction Service sell the 1993 Pumper Fire Truck. Motion carried unanimously.

The Governing Body of the City of Humboldt, Kansas Hereby notifies the Allen County Clerk of the intent to exceed the Revenue Neutral Rate. City Administrator Herder suggested that we leave the mill levy where it is 93.560. Motion by Cloutier, second by Holinsworth to leave the mill levy at 93.560.

Motion by Cloutier, second by Holinsworth to set a Hearing for Revenue Neutral Rate and a Hearing for Budget for September 12, 2022, at 6:00 pm and will be held at Humboldt City Hall Community Room. Motion carried unanimously.

City Administrator Herder went over the Gas Emergency and Awareness Plans. The City of Humboldt is divided into five (5) sections in reference to our meter books. In case of a natural gas emergency, the city gas system or certain sections of the gas system may be shut down by way of isolation valves. All repairs made to the City gas system are to be done by City of Humboldt Gas personnel and/or other qualified personnel from other systems may be used as emergency aid. The objectives of the Public Awareness Program are to educate both our customers and non-customers who live or work near our pipelines how to recognize the odor of natural gas and how to respond if they detect possible gas odors. Early recognition of a gas odor and proper response can save lives. Motion by Bowman, second by Goodner to approve the Gas Emergency and Awareness Plans. Motion carried unanimously.

City Administrator Herder discussed the effectiveness of the Gas Awareness Plan. Annual reviews and effectiveness measurement are a significant focus of PHMSA and state regulatory agencies. The Collaborative Program utilized Business Reply Card surveys that are designed to measure Outreach of the campaign, stakeholder's understandability of the content, and desired stakeholder behavior. During the period following the distribution of print materials, Paradigm received and compiled 50 responses from stakeholders for the City of Humboldt, Ks.

City Administrator Herder discussed an Agreement with VIANNIX, INC. Viaanix, Inc. installs Long Range Wide Area Network (LoRaWAN) and would like the City of Humboldt to be a pilot program. Viaanix, Inc. will utilize the information gained to provide a city-wide system for tracking, monitoring, reporting, and controlling. Herder will pursue more and return with information for the next council meeting August 8, 2022.



City Administrator Herder gave an update on the sewer extension to unserved lots at 9<sup>th</sup> and Franklin Streets. We contracted with BG Consultants to analyze the wastewater capacity, as required by KDHE. They determined that we are at capacity due to Inflow and Infiltration (I&I). This is a bit frustrating since we just lined most of the sewer lines. There were some areas that had been lined in previous projects. This likely occurring at unsealed taps, break in a line, or sump pumps. In May, we sold approximately 471,000 gallons of water to that area but the calculated wastewater flow, based on pump run times and capacity, was nearly 4 million gallons. May rainfall was 9.62 inches.

Kansas Rural Water Association (KRWA) will be here on Tuesday, July 12<sup>th</sup>, to smoke test that section which will help find leaks. They will pump smoke into the pipe and watch for it to surface. It's a good thing that we're finding out about this problem now so we can address it.

Another very common source of is sump pumps. To yield full benefit of the sewer rehabilitation project, we need to implement and enforce code to inspect sump pump compliance.

#### **City Administrator's report:**

**Pool:** We're having a good pool year. The younger lifeguards are working out well. We have had typical discipline issues which have been dealt with. For the month of June, we had 2,778 swimmers on 28 days for an average of 99.2 swimmers per day. There were four pool parties in June and 12 scheduled for July.

**LKM Annual Conference:** The League's Annual Conference will be October 8 through 10. The majority of the activity is on Sunday and Monday. Please let Staci know if you would like to register and reserve a room, as soon as possible.

**Opioid Settlement:** The State has settled with one company, and we have received our initial payment of \$436.94. The settlement dictates that the funds will be used for opioid remediation, which ranges from supplies and training for first responders, schools, etc. to various prevention programs. Initially, I can see utilizing funds locally, but if more funds become available, we may consider partnering with other agencies.

**E-Community:** Network Kansas is allowing E-Community to sell 75% tax credits, this year. They will allow the local E-Community to retain 20% for local economic development.

**Mt. Hope Endowment:** We've been notified by a foundation that a \$100,000 endowment has been made to Mt. Hope Cemetery. Mt. Hope will receive an annual distribution that will likely be in the \$4,500 range to be used for expenses as determined by the Cemetery Board.

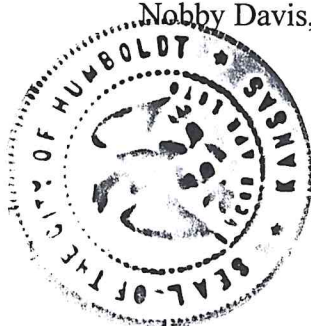
**Kansas Municipal Gas Association Regional Meeting:** Humboldt will host the third of four KMGA Regional Meetings on July 14<sup>th</sup>, at City Hall.

Motion by Goodner, second by Bowman to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:03 p.m.

  
Nobby Davis, Mayor

Attest:

  
Staci Johnson, City Clerk







# CITY OF HUMBOLDT

## OFFICE OF CITY ADMINISTRATION

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### AGENDA - Revised

#### REGULAR CITY COUNCIL MEETING

Monday, August 8, 2022 – 6:00 P.M.

1. Reciting of Pledge of Allegiance
2. Invocation by Otis Crawford
3. Public comments on non-agenda items--not to exceed fifteen (15) minutes and three minutes per person and/or topic.
4. **CONSENT AGENDA:** All items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so request, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
  - a. Approval of Minutes of Regular Council Meeting, July 11, 2022.
  - b. Warrant Ordinance (expenditures)
5. Consider partnership with USD 258 for School Resource Officer (SRO) – Amber Wheeler, Superintendent, USD 258
6. Review CDBG street project and consider geotechnical proposals – Bruce Boettcher, BG Consultants.
7. Consider agreement for professional services for the water system project – Bruce Boettcher, BG Consultants.
8. Consider request to attend recycling meeting on August 18<sup>th</sup> – Janie Works, Allen County Recycling
9. Consider The Last Mile connecting trail – Beth Barlow, A Bolder Humboldt and Cody Porter, Wilson & Company
10. Review and consider 2023 budget for publication – Cole
11. Discuss agreement with Viaanix to establish Low Range Wide Area Network (LoRaWAN) infrastructure for smart city capabilities – Cole
12. \*Executive session to discuss acquisition of real estate.
13. Update on sewer extension to unserved lots at 9<sup>th</sup> and Franklin Streets – Cole
14. Update on Code of Ordinances revision – Cole
15. City Administrator's Report – Cole
16. Adjourn

**REGULAR CITY COUNCIL  
MEETING MINUTES  
Monday, August 8, 2022 – 6:00 P.M.**

The Council met in regular session on Monday, August 8, 2022, in the Community Room at City Hall. Mayor Davis called the meeting to order at 6:00 p.m. with the following Council members present: Crawford, Bowman, Cloutier, Shreeve, McDaniel and Holinsworth. Council members Goodner and Hart were absent. Also present: City Administrator Cole Herder, City Clerk Staci Johnson, Eddie Harner, Nick Reynolds – The Humboldt Union, Susan Lynn – Iola Register, Pastor Jerry Neeley, Chief Shannon Moore, Tim Hess, Beth Barlow – A Bolder Humboldt, Amber Wheeler – USD #258, John Omara, Damaris Kunkler, Cody Porter – Wilson & Company, Josh Works – A Bolder Humboldt, Jeremy Weilert, Kelly Frazell, Alana Cloutier, Andrea Newman, Jeanie Newman, Bruce Boettcher – BG Consultants, Robert Bingaman, Janie Works, Joe Works, David Broyles, Terry Broyles and City Attorney Fred Works.

The meeting was opened with the Pledge of Allegiance and Council member Crawford gave the invocation.

**Public Comments:** No Public Comments

**Consent Agenda:**

- a. Approval of Minutes of Regular Council Meeting July 11, 2022.
- b. Warrant Ordinance No. 281 dated August 8, 2022 in the amount of \$127,947.18
- c. Warrant Ordinance No. 282 dated August 30, 2022 in the amount of \$45,858.51

Motion by Cloutier, second by Crawford to approve the Consent Agenda. Motion carried unanimously.

Dr. Amber Wheeler meet with the Council to discuss hiring a School Resource Officer. Wheeler has applied for a one-year Safe and Secure School Grant. The grant will offer \$11,700.00. The SRO would be an employee of the Humboldt Police Department and supervised by the City. The SRO would also have a supervisor at the district to coordinate efforts. If the applicant wants to work just school hours, they are asking for the City to cover Insurance only at \$9,542. If the applicant wishes to work for both the School and the Humboldt Police Department total cost to the City would be to cover Health Insurance \$9,542 plus \$14,000, any training costs would be split between the City and USD #258. Motion by Holinsworth, second by Bowman to go into an agreement with USD #258 to stand behind financially to hire a School Resource Officer and that the City will commit budget funds to an SRO request. Motion carried unanimously.

Bruce Boettcher with BG Consultants would like to proceed with the CDBG Street Improvements. Four proposal requests were sent out and two responded, proposing similar services to test existing roadway materials and provide recommendations for soil preparation and reclamation to support a low volume double chip-seal roadway. Motion by Cloutier, second by Holinsworth to award Terracon the project for \$11,150.00 with City Staff providing traffic control. Motion carried unanimously.

Bruce Boettcher with BG Consultants would like the Council to consider a letter of agreement for professional services for the water system project. The engineer and the owner hereby concur in the Funding Agency required revisions to E-500. Motion by Holinsworth, second by McDaniel to make these changes to the Rus Certification agreement between owner and engineer for professional services. Motion carried unanimously.

Janie Works member of the Recycling Group in Allen County would like to encourage the council to attend the recycling meeting August 18, 2022, at the John Silas Bass North Community Center in Iola, Ks. at 7:00 pm. Mayor Davis, and Council members Shreeve, Cloutier and McDaniel volunteered to attend the meeting.

Beth Barlow with A Bolder Humboldt and Cody Porter with Wilson and Company would like the Council to give them permission to move forward on The Last Mile connecting trail. Several citizens of Humboldt were at the council meeting expressing their concerns for continuing with this project. Motion by Shreeve, second by Crawford to give A Bolder Humboldt and Wilson & Company preliminary approval to move forward if the following conditions are met.

- 1) Will be within the right-of-way
- 2) Approval by County
- 3) Existing sidewalks that are ADA compliant will remain the same.

Motion carried unanimously.

After reviewing the 2023 budget there was a Motion by Holinsworth, second by Crawford to approve the 2023 budget for publication and to set the Budget Hearing for September 12, 2022, at the City Hall Community Room, 6:00 pm. Motion carried unanimously.

City Administrator Herder discussed an Agreement with Viaanix, Inc. Viaanix, Inc. installs Long Range Wide Area Network (LoRaWAN) and would like the City of Humboldt to be a pilot program. Motion by Bowman, second by Shreeve to sign an agreement with Viaanix, Inc. Motion carried unanimously.

Motion by Holinsworth, second by Cloutier that the Governing Body recess to executive session as authorized by the Open Meetings Law for discussion of acquisition of real estate. Meeting will be recessed for ten minutes at 8:00 p.m. and will resume regular session at 8:10 p.m. in the Community Room at City Hall. Mayor Davis, City Administrator Herder, Councilmembers, and City Attorney Fred Works were requested to be present in executive session. Motion carried unanimously.

The meeting resumed regular session at 8:10 p.m. Motion by Holinsworth, second by Cloutier that we exercise our right to repurchase land on north 10<sup>th</sup> street due to it not being developed. Motion carried unanimously.

City Administrator Herder gave an update on the sewer extension at 9<sup>th</sup> and Franklin Street. KRWA was contracted to smoke test but found no significant findings. During one of the brief rains, we identified one area to investigate further, but we're not overly optimistic that we'll find one location that contributes to all the I&I. We'll probably need to consider a sump pump and downspout study.

City Administrator Herder let the Council know that the Code of Ordinance Book has been completed. Copies should be coming soon.

**City Administrator's report:**

**Humboldt in the News:** Humboldt was featured on the front page of the Kansas City Star and Wichita Eagle on Sunday, August 7<sup>th</sup> for transformation efforts, largely driven by A Bolder Humboldt. There was a second article online that outlines '36 Hours in Humboldt'.

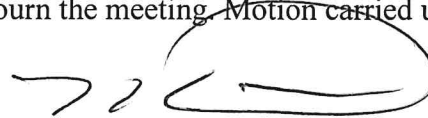
On September 13 the Kansas Sampler Foundation will facilitate a "Rural Swagger" Do-alogue in Humboldt. It will include a two-hour tour of their trail base camp, businesses in restored downtown buildings, a Music Revival Hall in an old church, a green space, and more. Though the tour shows what they've done, it's the "why" and "because" that will be most inspiring and transferable. \$35. 10 a.m.-2 p.m. Must register

**Pool:** I have extended the pool closing from Wednesday to Friday. We are hosting Allen Community College men soccer, and women soccer and volleyball teams for cool down workouts after their practice starting last Friday, through this Friday, before the pool opens. On Friday, the pool will open 3pm to 6pm with a pool party from 6 to 8 pm.

**LKM Annual Conference:** The League's Annual Conference will be October 8 through 10. The majority of the activity is on Sunday and Monday. Otis and Sunny will be attending, along with Staci and me. Please let Staci know if you would like to register and reserve a room, as soon as possible.

**E-Community:** Network Kansas is allowing E-Community to sell 75% tax credits, this year. They will allow the local E-Community to retain 20% for local economic development.

Motion by Bowman, second by Shreeve to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:22 p.m.

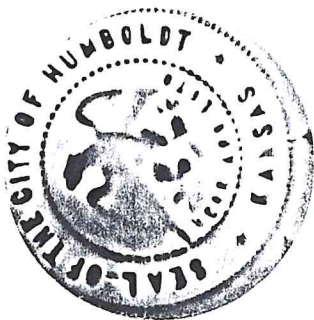


Nobby Davis, Mayor

Attest:



Staci Johnson, City Clerk







# CITY OF HUMBOLDT

## OFFICE OF CITY ADMINISTRATION

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### AGENDA

#### REGULAR CITY COUNCIL MEETING

Monday, September 12, 2022 – 6:00 P.M.

1. Reciting of Pledge of Allegiance
2. Invocation by Cameron Carter, Faith Assembly of God Church
3. Public comments on non-agenda items--not to exceed fifteen (15) minutes and three minutes per person and/or topic.
4. **CONSENT AGENDA:** All items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so request, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
  - a. Approval of Minutes of Regular Council Meeting, August 8, 2022.
  - b. Warrant Ordinance (expenditures)
5. RNR (Revenue Neutral Rate) Hearing
6. Consider Resolution 09-12-2022 to Exceed RNR with Roll Call Vote
7. 2023 Budget Hearing
8. Consider and approve 2023 Budget – Cole
9. Consider request for a food truck on Bridge Street – Jeanie Newman, JAE & Co.
10. Consider request to host John's Journey Car Show on the Square and close 8<sup>th</sup> Street between Bridge and New York Streets – Amber Bonczkowski
11. Consider Biblesta Parade route, no parking around the square, and blocking of 9th for the parade – Cole
12. Consider MOU with USD258 for the SRO officer - Cole
13. Select Voting Delegate and Alternate Delegate for the League Conference
14. Update on Code of Ordinances revision – Cole
15. City Administrator's Report – Cole
16. Adjourn

**REGULAR CITY COUNCIL  
MEETING MINUTES  
Monday, September 12, 2022 – 6:00 P.M.**

The Council met in regular session on Monday, September 12, 2022, in the Community Room at City Hall. Mayor Davis called the meeting to order at 6:00 p.m. with the following Council members present: Cloutier, Shreeve, McDaniel, and Goodner. Attending by Zoom: Council member Crawford. Council members Bowman, Holinsworth and Hart were absent. Also present: City Administrator Cole Herder, City Clerk Staci Johnson, Eddie Harner, Nick Reynolds – The Humboldt Union, Susan Lynn – Iola Register, Pastor Jerry Neeley, Chief Shannon Moore, Jeanie Newman, Jeremy Bulk – Public Works Director, Amber Bonczkowski, Anna Ford, and Joe Weiner. City Attorney Fred Works was absent.

The meeting was opened with the Pledge of Allegiance and Pastor Jerry Neeley gave the invocation.

**Public Comments:** No Public Comments

**Consent Agenda:**

- a. Approval of Minutes of Regular Council Meeting August 8, 2022.
- b. Warrant Ordinance No. 283 dated September 12, 2022 in the amount of \$110,728.04.
- c. Warrant Ordinance No. 284 dated September 29, 2022 in the amount of \$49,068.86.

Motion by Cloutier, second by Goodner to approve the Consent Agenda. Motion carried unanimously.

A Public Hearing regarding the Revenue Neutral Rate was opened at 6:15 p.m. after discussion, Mayor Davis closed the hearing at 6:25 p.m.

Motion by Cloutier, second by McDaniel to approve Resolution No. 09-12-2022 a resolution of the city of Humboldt, Kansas to levy a property tax rate exceeding the revenue neutral rate. The revenue neutral rate for the City of Humboldt was calculated as 84.363 mills by the Allen County Clerk. The budget proposed by the Governing Body of the City of Humboldt will require the levy of a property tax rate exceeding the Revenue Neutral Rate. Motion carried unanimously.

A Public Hearing regarding the 2023 Budget was opened at 6:27 p.m. No further discussion was had Mayor Davis closed the Budget Hearing at 6:28 p.m.

Motion by Shreeve, second by Cloutier to adopt the 2023 Budget. Motion carried unanimously.

Jeanie Newman, owner of Jae & Co. women's clothing store is seeking approval to have a food truck parked on the North Side of the City Square, across the street from their business for their lady's night extravaganza September 28<sup>th</sup>, 2022. Motion by Goodner, second by Cloutier to approve the use of a food truck for September 28<sup>th</sup>, 2022 and to go ahead and approve a food truck for the rest of the year. Motion carried unanimously.

Amber Bonczkowski is requesting the use of the City Square as well as blocking off 8<sup>th</sup> street from Bridge Street to New York Street and the north side of New York Street on October 22, 2022 to host a car show to raise money to benefit John Reed's Lyme Disease and Tick-Borne Illness Journey. Also, would like approval to add a food truck. Motion by Cloutier, second by Shreeve approving this event. Motion carried unanimously.

City Administrator Herder would like approval for the Biblesta Parade route, no parking around the square, and blocking of 9<sup>th</sup> street for the parade. Motion by Shreeve, second by Cloutier. Motion carried unanimously.

City Administrator Herder would like the Council to consider a Memorandum of Understanding with Humboldt Schools USD 258 for a School Resource Officer. Motion by Cloutier, second by Goodner to go in an agreement effective September 12, 2022, by and between the City of Humboldt, Kansas, and the Board of Education of Humboldt Schools U.S.D. 258. Motion carried unanimously.

The 2022 League Annual Conference will be October 8-10, 2022 in Overland Park, Kansas. The Annual Business Meeting & Convention of Voting Delegates will be on Monday, October 10. Motion by Shreeve, second by Goodner to nominate Councilmember Cloutier as voting delegate and Councilmember Crawford as alternate. Motion carried unanimously.

City Administrator Herder will review the Code of Ordinance Revision before presenting to Council for approval by Ordinance.

#### **City Administrator's report:**

**Humboldt in the News:** I received a letter from John in Delmar, New York, with a clipping from the Schenectady Gazette with a reprint of the KC Star article.

**Kansas Sampler Foundation in Humboldt:** On Tuesday, KSF will facilitate a "Rural Swagger" Do-alogue in Humboldt. It will include a two-hour tour of their trail base camp, businesses in restored downtown buildings, a Music Revival Hall in an old church, a green space, and more. Though the tour shows what A Bolder Humboldt has done, it's the "why" and "because" that will be most inspiring and transferable.

**Constitution Day:** Mr. Carlson, HHS Social Studies Instructor has arranged a group of speakers for the 8<sup>th</sup> and 12<sup>th</sup> grade students, Friday morning. I'll be representing city government.

**Middle of Everywhere:** Damaris Kunkler leased Camp Hunter for the event over Labor Day weekend. It went very well with great turnout, and no issues that I'm aware of.

**Pool:** We had a great pool year. The decision to employ 15-year-old lifeguards paid off.


**Street Repair Status:** We had planned for the County to chip and seal 8<sup>th</sup>, 10<sup>th</sup>, and Hawaii Road, last week, but their oil distributor broke down and quick repair is unlikely. Jeremy contacted cities and counties, then attended the Neosho County Commission meeting. They approved use of their oil distributor, after they complete their work in Neosho County. The work needs to be done at 60 degrees or above, for the oil to work and cure properly, so the window is closing.

Last week, Terracon drilled core samples on next year's CDBG street project to chip and seal 2<sup>nd</sup>, Sycamore, 12<sup>th</sup>, and Charles Streets. This will assist the engineers with their specification.

**LKM Annual Conference:** The League's Annual Conference will be October 8 through 10. Most of the activity is on Sunday and Monday. Otis, Sunny, and Paul will be attending, along with Staci and me.

**E-Community:** Network Kansas is allowing E-Community to sell 75% tax credits, this year. They have increased the share for the local E-Community to 30%, for local economic development.

Motion by Goodner, second by McDaniel to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:55 p.m.

  
Nobby Davis, Mayor

Attest:

  
Staci Johnson, City Clerk







# CITY OF HUMBOLDT

## OFFICE OF CITY ADMINISTRATION

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September 26, 2022

We, the three undersigned Councilmembers, request that the Mayor of the City of Humboldt call a Special Council Meeting for September 27, 2022 at 6:00 p.m. in the Community Room at City Hall for the following purposes:

1. USDA-RD approval of loan documents for water systems project.
2. Adjourn

Cindy Holinsworth  
Councilmember

Sunny Shreeve  
Councilmember

Paul Cloutier  
Councilmember

Following a request from three Councilmembers, I hereby call a Special Council Meeting for September 27, 2022 at 6:00 p.m. in the Community Room at City Hall.

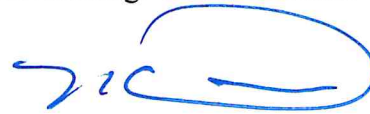
Nobby Davis  
Mayor

**CITY OF HUMBOLDT  
SPECIAL COUNCIL MEETING  
TUESDAY, SEPTEMBER 27, 2022 – 6:00 PM**

The Council met for a Special Council Meeting on Tuesday, September 27, 2022 in the Community Room at City Hall and by Zoom. Mayor Davis called the meeting to order at 6:00 p.m. with the following Councilmembers present: Goodner, Holinsworth, Crawford, McDaniel and Hart. Councilmember attending by Zoom: Shreeve. Councilmembers Cloutier and Bowman were absent. Also present: City Administrator Cole Herder, City Clerk Staci Johnson, and Nick Reynolds – Humboldt Union. Attending by Zoom: Bruce Boettcher – BG Consultants and Michael Billings – USDA-RD. City Attorney Fred Works was absent.

Michael Billings USDA-RD reviewed the Request for Obligation of Funds and Letter of Conditions for the Water Systems Improvement Project. The funding is comprised of Rural Utility Services Loan of \$9,494,000 for 40 years at 2% interest and Grant of \$3,493,500. Motion by Holinsworth, second by Goodner to approve Mayor Davis to sign the Request For Obligation Of Funds and Letter Of Intent To Meet Conditions. Motion carried unanimously.

Motion by Goodner, second by Crawford to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 6:40 p.m.

  
Nobby Davis, Mayor

Attest:



Staci Johnson, City Clerk





# CITY OF HUMBOLDT

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### AGENDA

#### REGULAR CITY COUNCIL MEETING

Monday, October 10, 2022 – 6:00 P.M.

1. Reciting of Pledge of Allegiance
2. Invocation by Reverend Blake Stanwood, Humboldt United Methodist Church
3. Public comments on non-agenda items--not to exceed fifteen (15) minutes and three minutes per person and/or topic.
4. **CONSENT AGENDA:** All items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so request, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
  - a. Approval of Minutes of Regular Council Meeting, September 12, 2022.
  - b. Approval of Minutes of Special Council Meeting, September 27, 2022.
  - c. Warrant Ordinance (expenditures)
5. Consider Proclamation for Domestic Violence Awareness Month – Hope Unlimited
6. Discuss participation in land bank – Jonathon Goering, Allen County Economic Development
7. Discuss Chamber Blue Health Insurance options – Cole
8. Discuss our position and support for the US Bicycle Route 55 (USBR55) proposed to go through Humboldt – Cole
9. City Administrator's Report – Cole
10. Adjourn

**REGULAR CITY COUNCIL  
MEETING MINUTES  
Monday, October 10, 2022 – 6:08 P.M.**

The Council met in regular session on Monday, October 10, 2022, in the Community Room at City Hall. Mayor Davis called the meeting to order at 6:08 p.m. after a quorum was met with the following Councilmembers present: Bowman, Holinsworth, Crawford, and McDaniel. Councilmember Goodner attended by phone. Councilmembers Shreeve, Hart & Cloutier were absent. Also present: City Administrator Cole Herder, City Clerk Staci Johnson, Eddie Harner, Nick Reynolds – The Humboldt Union, Richard Luken – Iola Register, Pastor Blake Stanley, Chief Shannon Moore, Jonathon Goering – Allen County Economic Development, Michelle Meiwes & Sierra Smith – Hope Unlimited. City Attorney Fred Works was absent.

The meeting was opened with the Pledge of Allegiance and Pastor Blake Stanley gave the invocation.

**Public Comments:** No Public Comments

**Consent Agenda:**

- a. Approval of Minutes of Regular Council Meeting September 12, 2022
- b. Approval of Minutes of Special Council Meeting September 27, 2022
- c. Warrant Ordinance No. 285 dated October 10, 2022 in the amount of \$201,223.41
- d. Warrant Ordinance No. 286 dated October 30, 2022 in the amount of \$54,540.40

Motion by Bowman, second by Crawford to approve the Consent Agenda. Motion carried unanimously.

Michelle Meiwes and Sierra Smith with Hope Unlimited presented a proclamation declaring October as Domestic Violence Awareness Month. Motion by Holinsworth, second by McDaniel that Mayor Davis proclaims the month of October as Domestic Violence Awareness Month. Motion carried unanimously.

Jonathon Goering, Allen County Economic Development shared information about a Countywide Land Banks and asked the Council if the City of Humboldt would like to participate. A Land Bank is an entity established to manage and dispose of distressed property for the purpose of stabilizing neighborhoods and encouraging the reuse or redevelopment of property. The Land Bank, as an entity, can purchase and obtain properties that have been abandoned or foreclosed upon, and maintain and facilitate the redevelopment, market, and/or disposal of the properties.

Goering would like the City of Humboldt to have:

- Interest in the project,
- Control over Properties
- Responsible for Maintenance and Mowing of properties.

The Council was receptive to further discussion.

City Administrator Herder discussed options with the Council for signing up with the Chamber Blue of Kansas Health Insurance. A decision was made that a meeting with the Insurance Committee would take place so, rates could be discussed, and a decision would be made at the next council meeting November 14, 2022.



City Administrator Herder spoke with Kerry Irons about supporting the US Bicycle Route 55. The USBR 55 route would be on Humboldt streets coming into town on the Southwind Rail Trail and turns onto Hawaii Rd., N 14th St., Central St., N 13<sup>th</sup> St., Bridge St. and onto Georgia Rd. Agreement was made for City Administrator Herder to bring a resolution in support to the next meeting November 14, 2022, for approval.

**City Administrator's report:**

**Humboldt in the News:** Senator Jerry Moran spoke on the Senate Floor, on Tuesday, September 27<sup>th</sup> to recognize Humboldt as a leader in small-town revitalization and to recognize Humboldt with the Building Better Communities Award. Search YouTube for Senator Moran and Humboldt.

**Street Repair Status:** With the County's assistance, we have completed the chip and seal project for 8<sup>th</sup> Street, 10<sup>th</sup> Street and Hawaii Road. They're oil distributor was repaired and the whole process went very well. The cost to complete the approximately 50 blocks, for just the oil and chips was \$51 ,800. We also resealed the Mt. Hope Cemetery drive to use up the balance of the oil.

**LKM Annual Conference:** The League's Annual Conference was this weekend. Paul Cloutier presented on the work of A Bolder Humboldt in one of the workshops.

**Our Market visit:** On Tuesday, October 11<sup>th</sup>, representatives from the Illinois Governor's office and the Rural Grocery Initiative (RGI) will visit Our Market, then meet with me at City Hall, during their tour of Southeast Kansas. They are specifically interested in municipal and local government involvement with grocery stores. Trisha Purdon, Director of Kansas Office of Rural Prosperity will join us for additional discussion. On Wednesday, the Illinois group will visit municipally owned grocery stores in Erie and St. Paul.

**Rural Grocery Initiative (RGI):** I will be presenting on grocery-municipal partnerships for the RGI webinar on October 20<sup>th</sup>.

**COVID monitoring:** Early, this year, we participated in a program to sample wastewater and track concentration of SARS-CoV-2 virus in our wastewater. In June we switched to a new laboratory. We continued sampling twice per week and receiving weekly reports. Jeremy applied for a grant to acquire automatic sampling equipment to better spread the sample to 96 in 24 hours rather than just one, giving better results. The grant for the \$10,000 equipment was approved and the equipment has been installed about a month.

**E-Community:** Network Kansas is allowing E-Community to sell 75% tax credits, this year. They have increased the share for the local E-Community to 30%, for local economic development.

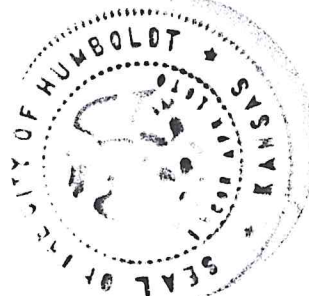
Motion by Bowman, second by McDaniel to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 7:06 p.m.



Nobby Davis, Mayor

Attest:

  
Staci Johnson, City Clerk





# CITY OF HUMBOLDT

## OFFICE OF CITY ADMINISTRATION

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### AGENDA (revised) REGULAR CITY COUNCIL MEETING Monday, November 14, 2022 – 6:00 P.M.

1. Reciting of Pledge of Allegiance
2. Invocation by Pastor Matthew Jennings, St. Peter's Lutheran Church
3. Public comments on non-agenda items--not to exceed fifteen (15) minutes and three minutes per person and/or topic.
4. **CONSENT AGENDA:** All items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so request, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
  - a. Approval of Minutes of Regular Council Meeting, October 10, 2022.
  - b. Warrant Ordinance (expenditures)
5. Consider request for Humboldt to be the hub for a bicycle race and approve a staging area – Ben Alexander, Southwind Cycle and Outdoor
6. Street project overview and consider authorization to advertise – Jason Hoskinson, BG Consultants
7. Consider request to host Bike Around the Square – Dana Peters, Humboldt Chamber of Commerce.
8. Discuss 2023 Allen County Economic Development Agreement – Lisse Regehr and Jonathon Goering, Thrive Allen County.
9. Approve 2022 Gas Fund Budget Amendment and set Hearing – Cole
10. Discuss Health Insurance options – Cole
11. Consider Letter of Support for the US Bicycle Route 55 (USBR55) through Humboldt – Cole
12. Executive session for trade secrets – Cole
13. \*Executive session for discussion regarding nonelected personnel – Cole
14. City Administrator's Report – Cole
15. Adjourn

**REGULAR CITY COUNCIL  
MEETING MINUTES  
Monday, November 14, 2022 – 6:00 P.M.**

The Council met in regular session on Monday, November 14, 2022, in the Community Room at City Hall. Mayor Davis called the meeting to order at 6:00 p.m. with the following Councilmembers present: Bowman, Shreeve, Holinsworth, Crawford, Hart, Cloutier and Goodner. Also present: City Administrator Cole Herder, City Clerk Staci Johnson, Eddie Harner, Nick Reynolds – The Humboldt Union, Susan Lynn– Iola Register, Chief Shannon Moore, Lisse Regehr and Jonathon Goering – Thrive Allen County, Public Works Director Jeremy Bulk, Dana Peters – Chamber of Commerce, Bruce Boettcher – BG Consultants, Pastor Matthew & Jennifer Jennings, Peggy Lundine, Denton Decker, and Ben Alexander. Attending by Zoom: Jason Haskinson – BG Consultants. City Attorney Fred Works was absent.

The meeting was opened with the Pledge of Allegiance and Pastor Matthew Jennings gave the invocation.

6:09 pm Councilmember McDaniel entered the meeting.

**Public Comments:** Peggy Lundine would like regulations to be put in place for field signs displayed in town.

**Consent Agenda:**

- a. Approval of Minutes of Regular Council Meeting October 10, 2022
- b. Warrant Ordinance No. 287 dated November 14, 2022 in the amount of \$351,197.58
- c. Warrant Ordinance No. 288 dated November 29, 2022 in the amount of \$48,603.57

Motion by Cloutier, second by Crawford to approve the Consent Agenda. Motion carried unanimously.

Ben Alexander, Southwind Cycle and Outdoor would like to request that the City of Humboldt be the hub for a bicycle race and to approve a staging area. Alexander said, “there would be several races, and would like the start and finish to be at the City Square.” Street closures for a fixed time 10 – 15 minutes. Race is set for June 24th, 2023. Motion by Holinsworth, second by Shreeve to allow Ben Alexander to have this race in Humboldt on June 24<sup>th</sup>, 2023. Motion carried unanimously.

Jason Hoskinson, BG Consultants gave an update on project 2023 CDBG Street Improvements and would like to get approval for advertising. Motion by Holinsworth, second by Cloutier to give BG Consultants the authorization to advertise for base bid plus alternate Option #3 and alternates #1, #2, #3 & #4. Motion carried unanimously.

Dana Peters, Chamber of Commerce would like to host “Bike Around the Square” again this year. Peters is requesting to block off Eighth Street, Bridge Street, Ninth Street and then the inner section of New York Street. Motion by Cloutier, second by Crawford to allow this event set for November 25th, 2022, from 5:00 pm to 8:00 pm. Motion carried unanimously.



Lisse Regehr and Jonathon Goering, Thrive Allen County would like the City of Humboldt to engage in another year of Economic Development Service Agreement with Thrive. The agreement shall commence upon execution and shall automatically renew on January 1 of each year. Motion by Cloutier, second by Shreeve to approve contract and payments to Thrive for their services will be rendered at \$17,000 annually with payments being made quarterly. Motion by Holinsworth, second by Crawford. Motion carried unanimously.

Discussion was had on amending the 2022 Gas Fund Budget. Motion by Cloutier, second by Crawford to approve publication and set budget hearing for the next meeting on December 12, 2022, at 6:00 pm. Motion carried unanimously.

City Administrator Herder went over options on Health Insurance. Decision was made to cancel the Grandfathered Plan with Blue Cross Blue Shield and enter in an agreement with Freedom Claims/Chamber Blue Choice CB8. Motion by Sunny, second by Cloutier to make this switch in insurance. Motion carried 7-Yes, Cloutier, Crawford, McDaniel, Holinsworth, Bowman, Hart, Shreeve and 1-No, Kent Goodner.

Motion by Holinsworth, second by McDaniel to approve the Letter of Support for the US Bicycle Route 55 through Humboldt. Motion carried unanimously.

Motion by Holinsworth, second by McDaniel that the Governing Body recess to executive session as authorized by the Open Meetings Law for discussion of Trade Secrets. Meeting will be recessed for ten minutes at 7:39 p.m. and will resume regular session at 7:49 p.m. in the Community Room at City Hall. Mayor Davis, City Administrator Herder, Councilmembers, and Denton Decker were requested to be present in executive session. Motion carried unanimously.

Meeting resumed regular session at 7:49 p.m. No action was taken.

Motion by Holinsworth, second by Cloutier that the Governing Body recess to executive session as authorized by the Open Meetings Law for discussion of Non-Elected Personnel. Meeting will be recessed for ten minutes at 7:51 p.m. and will resume regular session at 8:01 p.m. in the Community Room at City Hall. Mayor Davis, City Administrator Herder, and Councilmembers were requested to be present in executive session. Motion carried unanimously

Meeting resumed regular session at 8:01 p.m. No action was taken.

#### **City Administrator's report:**

**Building Better Communities Award:** Senator Jerry Moran Mayor Davis and the community the Building Better Communities Award and presented a framed page from the Congressional Record. I stress that this is a community award because of a cooperative effort and especially.

**UV System Replacement:** This week, Glasco UV and our staff will be replacing the UV disinfection system at the Wastewater Treatment plant. KDHE has issued a 'stream advisory' warning of potential bacterial release with a warning for people and animals to not enter the river. Our plan is to contain sewage in the lagoon during the upgrade, then treat prior to release, as normal.

**Wildlife Exhibit:** The new Wildlife Exhibit on the corner of 8<sup>th</sup> and New York Streets will have a groundbreaking ceremony on Monday, November 28<sup>th</sup>, at noon.



**Transient Tax:** I've been asked to research about a transient tax and will bring information to a future meeting.

Motion by Goodner, second by McDaniel to adjourn the meeting. Motion carried unanimously. Meeting adjourned at 8:07 p.m.



Nobby Davis, Mayor

Attest:



Staci Johnson, City Clerk





# CITY OF HUMBOLDT

## OFFICE OF CITY ADMINISTRATION

725 Bridge, PO Box 228 · Humboldt, KS 66748-0228 · Ph: (620)473-3232 · Fax: (620)473-2133 · [www.humboldtkansas.org](http://www.humboldtkansas.org)

### AGENDA

#### REGULAR CITY COUNCIL MEETING (Revised)

Monday, December 12, 2022 – 6:00 P.M.

1. Reciting of Pledge of Allegiance
2. Invocation by Pastor Robert Favors, Poplar Grove Baptist Church
3. Public comments on non-agenda items--not to exceed fifteen (15) minutes and three minutes per person and/or topic.
4. **CONSENT AGENDA:** All items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Councilmember or citizen so request, in which event the item will be removed from the consent status and considered in its normal sequence on the agenda.
  - a. Approval of Minutes of Regular Council Meeting, November 14, 2022.
  - b. Warrant Ordinance (expenditures)
  - c. Approve of cereal malt beverage license applications for 2023: Estrellita Mexican Restaurant, Pete's #31, Pete's #48, Dollar General Store #12073, Our Market, and Sticks Golf Lounge.
5. Hearing for Gas Fund Budget Amendment – Mayor Davis
6. Consider Gas Fund Budget Amendment – Cole
7. Recognition for years of service:
  - Chaz Sanchez – 15 years
  - Jeremy Bulk – 10 years
8. Consider request to allow chickens – Tessa Lou Francis
9. Consider request from Humboldt Food Pantry – Pastor Jerry Neeley
10. Approve Mayor's signature on the 2023 Allen County Economic Development Agreement – Cole
11. \*Executive session for attorney-client – Cole
12. Discuss Health Insurance – Cole
13. Consider request to host Standard Field Sobriety Testing (SFST) in the City Hall Community Room and allow controlled use of alcohol. – Chief Shannon Moore
14. City Administrator's Report – Cole
15. Adjourn

**REGULAR CITY COUNCIL  
MEETING MINUTES  
Monday, December 12, 2022 – 6:00 P.M.**

The Council met in regular session on Monday, December 12, 2022, in the Community Room at City Hall. Mayor Davis called the meeting to order at 6:00 p.m. with the following Councilmembers present: Bowman, Shreeve, Holinsworth, Crawford, Hart, Cloutier and Goodner. Attending by Zoom: Councilmember McDaniel. Also present: City Administrator Cole Herder, City Clerk Staci Johnson, Eddie Harner, Nick Reynolds – The Humboldt Union, Susan Lynn– Iola Register, Public Works Director Jeremy Bulk, Utility Foreman Chaz Sanchez, Jerry Neeley, Tim, Kelly, Tessa Lou and Trudy Francis and City Attorney Fred Works.

The meeting was opened with the Pledge of Allegiance and Pastor Jerry Neeley gave the invocation.

**Public Comments:** Mayor Davis thanked City Clerk Staci Johnson for getting the Cookies for the meeting, recognized Sunny Shreeve as the longest Council member since he's been Mayor and wanted to wish everyone a Merry Christmas & Happy New Year.

**Consent Agenda:**

- a. Approval of Minutes of Regular Council Meeting November 14, 2022
- b. Warrant Ordinance No. 289 dated December 12, 2022 in the amount of \$132,920.35
- c. Warrant Ordinance No. 290 dated December 22, 2022 in the amount of \$13,725.24

Motion by Cloutier, second by Crawford to approve the Consent Agenda. Motion carried unanimously.

A Public Hearing regarding the Gas Fund Budget Amendment was opened at 6:03 p.m. after discussion Mayor Davis closed the Public Hearing at 6:06 p.m.

Motion by Holinsworth, second by Shreeve to approve the amendment of the Gas Fund Budget. Motion carried unanimously.

Mayor Davis presented Service Awards to the following:

**10 YEARS**

Jeremy Bulk

**15 YEARS**

Chaz Sanchez

Tessa Lou Francis, eight-year-old daughter of Tim and Kelly Francis, addressed the Council about changing the ordinance to allow chickens in city limits. Francis gave good and bad scenarios concerning chickens. City Attorney Fred Works suggested that the Planning Commission and the Ordinance Committee have meetings and to report back to the Council at the next meeting January 9, 2023.

Pastor Jerry Neeley committee member of the Humboldt Food Pantry is asking for help from the City to establish water and sewage to their new building. Neeley stated, "that they would only need a one-person restroom." Decision was made for Jeremy Bulk, Public Works Director to investigate this and report back to Council for approval.

City Administrator Herder would like the Council to approve Mayor Davis's signature on the 2023 Allen County Economic Development Agreement. Councilmember Holinsworth did not like the wording on the contract that it would automatically renew each year. After discussion, motion was made by Cloutier, second by Shreeve to approve the contract with altering the contract to say one-year term. City Administrator Herder and City Attorney Fred Works will make these corrections and submit to Allen County Economic Development. Motion carried unanimously.

Motion by Cloutier, second by Crawford that the Governing Body recess to executive session as authorized by the Open Meetings Law for discussion of Attorney Client Privileges. Meeting will be recessed for ten minutes at 6:44 p.m. and will resume regular session at 6:54 p.m. in the Community Room at City Hall. Mayor Davis, City Administrator Herder, Councilmembers, and City Attorney Fred Works were requested to be present in executive session. Motion carried unanimously.

Meeting resumed regular session at 6:54 p.m. Motion by Cloutier, second by Holinsworth to consent to sale, with same agreement for properties at 415 and 417 Bridge Street. Motion carried unanimously.

City Administrator Herder discussed with the council about adding vision coverage to the City's Health Plan. Vision Coverage would be \$8.04 a month per employee. Mayor Davis decided that No Action was needed that if the employee wanted Vision Coverage they could pay for it out of their payroll.

City Administrator Herder would like the council to consider allowing Chief Moore to host a Standard Field Sobriety Testing in the City Hall Community Room and allow controlled use of alcohol. Training is sponsored by the Kansas Highway Patrol and that Chief Moore is the District Governor of this area. Motion by Shreeve, second by Holinsworth to allow alcohol in the City Hall Community Room for this training. Motion carried unanimously.

#### **City Administrator's report:**

**LKM Information:** As a member of League of Kansas Municipalities (LKM) we receive a tremendous amount of support and services. The annual fees are based on population and included your subscriptions to the Kansas Government Journal. Humboldt's fee for 2023 is \$1,379.45. I enclosed information about services, Municipal Training Institute and League events in your packets.

**Local Day on the Hill:** LKM will host a day at the Capital to meet with legislators on Wednesday, January 25<sup>th</sup>.

**UV System Replacement:** The UV system has been installed and we were able to hold effluent flow without any bypasses. Our staff did a great job assisting with the preparation and installation.

**New Sign:** The fire department has a new sign on the station. Be sure to look at it both during the day and at night.



**Holiday Decorating Contest:** For the fourth year, Staci and Dana have hosted the Holiday Decorating Contest, with this year's theme Christmas Ornament. There were 14 entries with the First Prize was awarded to B&W for their giant ornament and Runner Up was awarded to Monarch Cement Company for their decorated cement mixer complete with ornament hook. Staci, Dana, and helpers did a nice job of decorating City Hall.

**Holiday Schedule:** The Christmas Holidays will be Friday, December 23<sup>rd</sup> and Monday, December 26<sup>th</sup>. The New Year Holiday will be Friday, December 30<sup>th</sup>.

**Personnel Change** (since May):

- Maintenance Worker: Colin Haire (May)
- Wastewater Treatment Plant: Robert Nold (August)
- School Resource Officer: Tyrone Wooden (October)
- Police/Court Clerk: Sheri Smith (November)

### **City of Humboldt Year in Review**

The Year of 2022 has been mixed for the City of Humboldt. We were greeted in March with a global pandemic that hasn't been seen for one hundred years and we have responded well.

- NYT Top 52 Cities for a Changed World: It was a nice and humbling surprise to be listed on this prestigious list. Inclusion was set up by A Bolder Humboldt for their work in Humboldt and an invitation to hold a photographer retreat last year. Humboldt was one of ten places in the continental US to be included on the list. Humboldt was also featured in the Kansas City Star and numerous other places.
- CDBG Street Project Grant: Humboldt was awarded a Community Development Block Grant in the amount of \$492,086 for our street project to renovate approximately 44 blocks of chip and seal streets on 2<sup>nd</sup>, Charles, Pecan, and 12<sup>th</sup>. Our match will be \$210,894. The project has been engineered and bid request has been published for construction in 2023.
- Wastewater COVID Surveillance: We participated in a wastewater surveillance program to monitor for COVID. We started collecting samples manually, then received a \$10,000 grant to automatically collect samples over a 24-hour period.
- Pool: We had a great pool year. We painted the pool and made several improvements. The decision to employ 15-year-old lifeguards paid off.
- Street Repair Status: With the County's assistance, we completed the chip and seal project for 8<sup>th</sup> Street, 10<sup>th</sup> Street and Hawaii Road. The cost to complete the approximately 50 blocks, for just the oil and chips was \$51,800.
- Building Better Communities Award: Senator Jerry Moran presented Mayor Davis and the community the Building Better Communities Award along with a framed page from the Congressional Record of his speech to on the Senate Floor.

- UV System Replacement: We replaced the UV system at the Wastewater Treatment Plant, using ARPA funds.
- Water System: We have secured funding for a \$13 million water system project to replace aging distribution pipes, maintain water towers, and make improvements at the Water Plant. Engineering will occur in 2023 with construction in 2024.
- Low Range Wide Area Network: The City partnered with Viaanix to establish Low Range Wide Area Network (LoRaWAN) infrastructure for smart city capabilities.
- Fire truck: The City purchased a new Pumper Fire Truck.
- Events: Major events included an Easter Egg Hunt, Biblesta, Third Saturday Craft Show, Fourth of July Fireworks, Patriot Celebration, Movie Nights, Water Wars, Bike Around Humboldt's Holiday Square, Circus, and Holiday Gift Market.
- School Resource Officer: The City partnered with USD 258 to establish and hire an SRO.
- Personnel: Hired Larry Trester and Collin Haire in Maintenance, Robert Nold at Wastewater Treatment Plant, Tyrone Wooden as School Resource Officer and Sherry Smith as Court/Police Clerk.
- Council member appointment: Blake McDaniel was appointed to fill the unexpired term of Drue Barton.
- Camp Hunter Lease: The City leased Camp Hunter for the Owl Creek Jamboree and the Middle of Everywhere Festival.

### **Goals and Objectives for 2023**

- Complete permanent repair fascia around City Hall.
- Replace trees that were removed from the Square.
- Continue street projects.
- Complete update of the code book.
- Continue action on nuisance properties.
- Implement camera surveillance on public property.
- Archive historical documents.
- Review city boundaries with Planning Commission.
- Complete application for Kansas Certified Sites Program for the Southwind Industrial Park

Motion by Goodner, second by Crawford to adjourn the meeting. Motion carried unanimously.  
Meeting adjourned at 7:12 p.m.

  
Nobby Davis, Mayor

Attest:

  
Staci Johnson, City Clerk

